

525 High Street  
Paris, Kentucky 40361



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**The City of Paris, Kentucky is seeking candidates for City Manager.** The City of Paris is known for its "Horses, History, and Hospitality" and the 220-year-old town is located just 16 miles from Lexington. The position is responsible to the Mayor and a 4-member City Commission. The City seeks a pro-active, team oriented, and resourceful City Manager who can successfully balance the City's historical heritage with future growth. The candidate should be an excellent communicator and effective consensus builder.

The City Manager performs highly responsible management, administrative, and professional duties as the chief executive officer of the City. The employee is expected to exercise a high degree of independence, initiative, and professional expertise in the administration and day-to-day management of the City in accordance with policy established by the City Commission, the City Ordinances, and City, State, and Federal laws, regulations, and guidelines. An important aspect of this position as the City's chief executive office holds the overall responsibility for all City departments, including Financial Services, Economic Development, EMS, Fire, Police, Public Works, and multiple Utilities, and the administrative oversight of the Commission-appointed positions. The City Manager provides visionary, innovative leadership, supervision, and general direction for the City management team to coordinate their efforts toward achieving their departmental objectives.

**Knowledge and Abilities:**

Complex public policy issues;  
Intergovernmental relations;  
Federal, state, and local jurisdictional partnerships;  
Municipal financial management and fiscal policies;

**Other Requirements**

- Bachelors or master's degree in business or public administration or related field
- Five years of progressively responsible experience in municipal government
- Sound knowledge compliance regulations for organizations working within local government

Please submit cover letter, resume, and references to: City of Paris • Human Resources • 525 High St. Paris, KY 40361 or via email to [EMorton@paris.ky.gov](mailto:EMorton@paris.ky.gov)