

Paris City Commission  
525 High Street  
Paris, KY 40361  
Meeting Minutes  
September 12, 2023

The Paris City Commission met in regular session at 9:00 a.m. viewable on Facebook live at [www.facebook.com/cityofparisky](http://www.facebook.com/cityofparisky) on Tuesday, September 12, 2023.

Mayor Plummer called the meeting to order, and the Pledge of Allegiance was recited.

City Clerk Stephanie Settles conducted roll call.

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Sharon Fields; Commissioner, Tim Gray; Commissioner, Mike Withrow

Others in Attendance: City Manager, Jamie Miller; City Attorney, Bryan Beaman; CPA, Brad Oberlander.

Upon determining a quorum was present for the transaction of business, City Manager Jamie Miller proceeded to conduct the meeting.

#### **Approval of Minutes**

Motion by Brooks, seconded by Fields, the motion unanimously carried to approve the meeting minutes of August 22, 2023, regular meeting.

#### **Special Presentation**

Doug Buresh President and CEO of KYMEA provided an update on the agency. KYMEA is the agency that the city is engaged with to purchase electric services.

- KYMEA has a need for capacity and energy beginning in June 2027 due to the expiration of the Duke Energy Indiana PPA, KYMEA Member load growth, and anticipated Balancing Authority reserve requirements. In October of 2022, KYMEA issued an RFP for capacity and energy and did not receive any responses. To ensure the KYMEA members continue to receive a reliable and competitive power supply, KYMEA is exploring building natural gas generation. KYMEA currently has RFPs out for RICE: Equipment, Long-term maintenance agreement (LTSA), Operation and maintenance agreement. As a due diligence, KYMEA issued an RFP for capacity and energy to see if there is any change in the wholesale market opportunities. If the RICE Equipment RFP is within KYMEA's estimated price, then an Engineering and Construction (E&C) RFP will be issued in October. If the RICE E&C RFP is favorable and the Board chooses to move forward with the RICE units, KYMEA will issue bonds to finance the project.

#### **Consent Agenda**

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving the full-time hire of Steven Bradley to the role of Wastewater Treatment Plant Operator Trainee – O2-1.

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving the full-time hire of Donna Smith to the role of Wastewater Treatment Plant Operator Trainee – O2-1.

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving the full-time hire of Christopher O'Brien to the role of Field Operations Trainee O2-1.

Motion by Withrow, seconded by Brooks, the motion unanimously carried to award the bid to Bachman Commercial for the purchase of a 2023 Chevrolet 6500 dump truck for \$ 99,946.64, and authorizing the Mayor, City Manager, and City Clerk to execute all necessary documents.

Motion by Withrow, seconded by Brooks, the motion unanimously carried to award the FY'24 street paving bid to Hinkle Contracting for the amount up to \$214,270.00, authorizing the City Attorney, City Manager, and Superintendent to negotiate terms of a contract, further authorizing the Mayor, City Manager, and City Clerk to execute all necessary documents.

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving the purchase Police Vehicle Equipment from L&W Emergency Equipment in the amount of \$147,656.81, and authorize the Mayor, City Manager, and City Clerk to execute any necessary contracts or documents required for the purchase.

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving payment of invoices as presented reflecting General Fund \$ 211,370.47, Utility Fund \$ 203,985.06.

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving the 2024 holiday schedule as listed below.

Monday, January 1, 2024 - **New Year's Eve** (the holiday falls on the preceding Sunday)

Tuesday, January 2, 2024 - **New Year's Day** (New Year's Eve falls on the preceding Monday, but that is recognized as New Year's Eve)

Monday, January 15, 2024 – **Dr. Martin Luther King, Jr. Birthday**

Friday, March 29, 2024 – **Good Friday**

Monday, May 27, 2024 - **Memorial Day**

Wednesday, June 19, 2024 – **Juneteenth**

Thursday, July 4, 2024 - **Independence Day**

Monday, September 2, 2024 - **Labor Day**

Monday, November 11, 2024 - **Veterans' Day**

Thursday, November 28, 2024 – **Thanksgiving Day**

Friday, November 29, 2024 – **Day after Thanksgiving**

Tuesday, December 24, 2024 - **Christmas Eve**

Wednesday, December 25, 2024 – **Christmas Day**

Tuesday, December 31, 2024 – **New Years Eve**

Going forward, the Human Resources Department will make the calendar available to the City employees, but will not bring forward to Commission the calendar, as long as the proposed dates align with City policy as adopted by Commission. Scheduled holidays that fall on Saturday are observed on the preceding Friday. Holidays that fall on Sunday will be observed on the following Monday. Holidays that are back-to-back and where one of observed holidays overlaps with another holiday, will have the number of recognized days off with the first starting observed date under policy.

Motion by Withrow, seconded by Brooks, the motion unanimously carried to approve a street closure around the courthouse square, and Main Street up to 5<sup>th</sup> St. on Saturday, October 28, 2023, from 4:30 p.m. to 9:00 p.m. for Trunk or Treat.

Motion by Withrow, seconded by Brooks, the motion unanimously carried to approve the implementation of the Brightly Asset Essential Software for Asset Management with initial costs of \$ 19,384.90, Year 2 \$ 17,614.98, Year 3 \$ 18,143.43, Year 4 \$ 18,687.73, Year 5 \$ 19,248.36, Year 6 \$ 19,825.81 and authorize the Mayor, City Manager, and City Clerk to execute necessary documents. Further, authorize the City Manager to approve payment in the future fiscal years within accordance with the approved contract amounts.

Motion by Withrow, seconded by Brooks, the motion unanimously carried to approve the purchase of a 2023 Bobcat E35 33HP R-2 Series Compact Excavator for \$68,399 from Bobcat Enterprises. Authorizing the Mayor, City Manager, and City Clerk to execute all necessary documents.

#### **Regular Agenda**

Transfer Station Waste and Recycling Convenience Center project was discussed by Vaughn Williams a Civil Engineer with Kenviron. It was recently discovered that the property around the proposed Transfer Station has a current cellphone tower lease with the Bourbon County Fiscal Court. The lease has multiple years remaining. It was decided that further discussion will be had at the September 14, 2022, special meeting, and possibly potential action in relation to a lease or acquisition of the property.

**Reports**

Dalton Belcher, Planning and Zoning

- Approximately 80 Violations and 12 work orders have been issued for Code Enforcement.

Gordon Wilson, EDA

- EDA is in discussion with a company to purchase land at the intersection of the Industrial Park.
- Connector road for the Industrial Park may need to adjust the alignment of the road due to gas and other buried utility lines.

Motion by Gray, seconded by Withrow, designating City Trick or Treating on October 31<sup>st</sup> from 6:00 p.m. to 8:00 p.m. rain or shine.

Jamie Miller, City Manager

- Adoption of the Tax Rates is scheduled for a Special Meeting on September 14<sup>th</sup>, 2023, at 9:00 a.m.
- The Commission agreed that the City Manager has the authority to approve City Street closures. This does not include State Street closures, those will continue to go forward with Commission approval.
- The Commission agreed that the City Manager can issue an RFP without Commission approval if the item being purchased is included in the budget. Any items not included in the budget will be brought forward for Commission approval before publishing an RFP.
- EMS meeting yesterday, discussion was held related to the purchase of an Ambulance. The anticipated costs were higher than in the past. Also noting an outstanding payable is due to the City of Paris for EMS,
- The contractor building the cell phone tower on E Main Street has pulled a building permit and obtained a business license and work will begin soon.

Tim Gray, Commissioner

- Commended the electric department, for their professionalism and prompt response to electric outages.
- A Citizen approached him/the city related to the Human Rights Ordinance. The ordinance is a joint agency ordinance that would take multiple agencies input to update. Requesting the ordinance to be reviewed and updated.

With no other business discussed the meeting moved to adjourn.

**Adjourn**

Motion by Withrow, seconded by Gray, the motion unanimously carried to adjourn the meeting at 9:52 a.m.

Mayor, John A. Plummer

Attest:

City Clerk, Stephanie Settles