

The Paris City Commission met in special session at 6:00 p.m. viewable on Facebook live at www.facebook.com/cityofparisky on Tuesday, June 28, 2022.

Mayor Plummer called the meeting to order, and the Pledge of Allegiance was recited.

City Clerk Stephanie Settles conducted roll call.

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Stan Galbraith; Commissioner, Angela Roberts; Commissioner Holli Gibson

Others in Attendance: City Attorney, Bryan Beauman; CPA, Brad Oberlander; and City Clerk, Stephanie Settles.

Upon determining a quorum was present for the transaction of business, City Manager, Jamie Miller proceeded to conduct the meeting.

Public Comment

Sharon Fields expressed her concerns with the progress in relation to tiny homes siting it has been six months since her original request for review and updating of the code. Andrea Pompeii stated there was a working group scheduled for June 29th at 6:00 p.m. to discuss tiny homes. Commissioners Gibson and Roberts asked to be included in the meeting as they were the commission appointees for the tiny homes working group.

Approval of Minutes

Motion by Gibson, seconded by Brooks, to approve the special meeting minutes of June 28, 2022. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, and Gibson voting Aye.

Old Business

Second reading of an ordinance was read by Brad Oberlander related to the adoption of the FY'23 annual budget. Motion by Galbraith, seconded by Brooks, approving the FY'23 annual budget. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, and Gibson voting Aye.

**CITY OF PARIS
 ORDINANCE 2022 – 5**

AN ORDINANCE OF THE CITY OF PARIS, KENTUCKY ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR JULY 1, 2022, THROUGH JUNE 30, 2023, ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF THE CITY OF PARIS.

WHEREAS, the Board of Commissioners has reviewed the budgetary revenues and expenses for the City of Paris for the 2023 fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PARIS, KENTUCKY, that the annual budget for the fiscal year beginning July 1, 2022, and ending June 30, 2023, be adopted as follows:

	Year ended 6/30/2023 Original Budget
Governmental Funds:	
ESTIMATED BEGINNING FUND BALANCE - JULY 1, 2022	\$ 9,384,363
Revenues:	
Taxation	1,158,000
Licenses and Permits	6,925,000
Fines and Forfeitures	1,000
Other Revenues	80,000
Intergovernmental	687,000
Municipal Road Aid	180,000
Grant Revenues	1,252,196
Total Revenues:	10,283,196
TOTAL FUNDS AVAILABLE:	19,667,559
Expenditures:	
Community Partners	1,276,635
Commission	344,825
Clerk Treasurer	198,680
General Admin	1,044,015
Police Department	3,569,975
Fire Department	2,330,350
Public Works	1,352,600
Total Expenditures:	10,117,080
ESTIMATED ENDING FUND BALANCE - JUNE 30, 2023	\$ 9,550,479
	Year ended 6/30/2023 Original Budget
Proprietary Fund:	
BEGINNING FUND BALANCE - JULY 1, 2022	\$ 1,960,588
Revenues:	
Electric	5,942,000
Sewer	1,853,750
Water	1,803,500
Grants:	
CDBG - Convenience/Transfer Station	2,000,000
Total Grants	2,000,000
Loan Proceeds:	
Convenience/Transfer Station	2,200,000
KIA Water Projects	3,275,000
Total Loan Proceeds	5,475,000
Miscellaneous	442,500
Transfer Station	135,000
Total Revenues:	17,651,750
TOTAL FUNDS AVAILABLE:	19,612,338
Expenditures:	
Power Production	4,184,640
Electric Distribution	1,186,805
Water Distribution:	
Operating Expenditures	795,200
Capital Outlay - Water Meters	80,000
Capital Outlay - High Street Water Line	460,000
Total Water Distribution	1,335,200
Water Plant	
Operating Expenditures	1,248,320
Capital Outlay - Water Projects	3,275,000
Total Water Plant	4,523,320
Disposal Plant	1,472,775
Transfer Station	
Operating Expenditures	362,090
Capital Outlay - Convenience/Transfer Station	4,200,000
Total Disposal Plant	4,562,090
Utility Administration:	
Utility Fund	828,625
Total Utility Administration	791,590
Total Expenditures:	18,885,045
ESTIMATED ENDING FUND BALANCE - JUNE 30, 2023	\$ 727,293

Second reading of an ordinance was read by Brad Oberlander adopting the employee pay scale and classification ranges for FY'23. Motion by Plummer, seconded by Roberts, approving the FY'23 pay scale and classification ranges that will include a pay increase of an annual equivalent of \$ 2,080 to every employee. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, and Gibson voting Aye.

**CITY OF PARIS
ORDINANCE NO. 2022-4**

AN ORDINANCE RELATED TO THE AMENDMENT OF EMPLOYEE
PAY SCALE AND CLASSIFICATION RANGES

WHEREAS, the City recently underwent a review of its system of personnel organization and management that resulted in recommended revisions to its pay scales and grades;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF PARIS, KENTUCKY AS FOLLOWS:

The pay scales and grades attached as Exhibit A incorporated into this Ordinance as if set out in full are adopted as the governing pay scales, steps, and grades for all full-time employees of the City of Paris, in accordance with KRS 83A.070, until such time as the City Commission may amend these pay scales, steps, and grades.

This Ordinance shall be effective July 1, 2022.

Motion by Gibson, seconded by Roberts, approving the recommendation of Aaron Sparkman to award the Electric Department Parking lot paving bid to APM Paving, LLC for \$ 45,868.00 with addition options of excavation \$ 3,263.00 and rock \$ 5,603.00 for total project up to \$54,734.00 . Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, and Gibson voting Aye.

New Business

Motion by Gibson, seconded by Roberts, approving the recommendation to hire Jordan Williams as a full-time dispatcher with pay scale of P3-6 contingent upon passing final pre-employment screenings. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, and Gibson voting Aye.

Motion by Gibson, seconded by Plummer, approving the recommendation to hire Jeffrey Fite as a full-time electric groundsman with a pay scale of E5-10 contingent upon passing the final pre-employment screenings. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, and Gibson voting Aye.

Motion by Plummer, second by Roberts, approving the publishing of an RFP for a vehicle for the public works department. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, and Gibson voting Aye.

Motion by Plummer, seconded by Roberts, approving municipal order 2022-10 designating City Manager Jamie Miller as the City of Paris ABC administrator. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, and Gibson voting Aye.

**CITY OF PARIS
ORDER NO. 2022-10**

A MUNICIPAL ORDER ASSIGNING JAMIE MILLER THE DUTIES OF THE ALCOHOLIC BEVERAGE CONTROL ADMINISTRATOR OF THE
CITY OF PARIS

WHEREAS, KRS Chapter 241 requires the City to appoint an alcoholic beverage control administrator, and

WHEREAS, City Ordinance assigns the duties of the alcoholic beverage control administrator to the City Manager and

WHEREAS, Jamie Miller is the newly appointed City Manager of the City of Paris

NOW, THEREFORE, it is hereby Ordered by the City Commission of the City of Paris that City Manager Jamie Miller be assigned the duties of the City's alcoholic beverage control administrator commensurate with her appointment as City Manager.

ENACTED AND ADOPTED at a duly convened meeting of the City Commission of the City of Paris this 28th day of June 2022.

Motion by Gibson, seconded by Plummer, approving payment of \$ 20,000 to be paid to the Chamber of Commerce for year two consulting fees for Retail Strategies. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, and Gibson voting Aye.

Financials

Motion by Galbraith, seconded by Roberts, approving May financials as presented by Brad Oberlander, reflecting General Fund Revenues of \$ 11,956,760.00 with expenditures of \$ 8,132,198.00 Utility Fund Revenues of \$ 13,204,230.00 with expenditures of \$ 13,114,628.00. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, Gibson voting Aye.

Motion by Galbraith, seconded by Roberts, approving the payment of invoices as presented. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, and Gibson, voting Aye.

General Fund

<u>Ck Number</u>	<u>Vendor</u>	<u>Ck Date</u>	<u>Ck Amount</u>
47790	Amazon Capital Services	6/17/2022	179.69
47791	Bme Inc	6/17/2022	1,654.72
47792	CCP INDUSTRIES INC	6/17/2022	1,120.49
47793	CHARTER COMMUNICATIONS	6/17/2022	127.97
47794	Columbia Gas Of Kentucky	6/17/2022	168.20
47795	DATAMAX CORPORATION	6/17/2022	237.94
47796	Directcare Family Health Pllc	6/17/2022	40.00
47797	Ensile Llc	6/17/2022	996.84
47798	HALO BRANDED SOLUTIONS INC.	6/17/2022	2,867.53
47799	Harmon, Adam	6/17/2022	100.00
47800	Hatter, Earl Iii	6/17/2022	105.00
47801	Highbridge Spring Water Co.	6/17/2022	73.05
47802	J&J WINDOW TINTING	6/17/2022	722.20
47803	Jenny Boone Design Studio Llc	6/17/2022	165.00
47804	Landscapers Corner	6/17/2022	119.94
47805	Lexington Building Supply	6/17/2022	334.80
47806	Mechanic Masters Llc	6/17/2022	2,458.60
47807	OBERLANDER FINANCIAL SERVICES, PLLC	6/17/2022	3,900.00
47808	RICHARD C. ROSADO	6/17/2022	8,940.00
47809	Tractor Supply Credit Plan	6/17/2022	431.55
47810	VALVOLINE	6/17/2022	206.05
47811	American Legal Publishing Co	6/24/2022	1,426.57
47812	At&t Mobility - (6463)	6/24/2022	2,146.05
47813	At&t Onenet Service	6/24/2022	11.12
47814	Autozone	6/24/2022	8.90
47815	Baptist Health Medical Group	6/24/2022	97.00
47816	Bme Inc	6/24/2022	3,163.73
47817	Bourbon County Sheriff	6/24/2022	1,008.77
47818	CCP INDUSTRIES INC	6/24/2022	325.57
47819	CERTAPRO PAINTERS OF LEXINGTON	6/24/2022	1,050.00
47820	Clean Sweep Janitorial Svc Llc	6/24/2022	1,600.00
47821	Council Of Bo Co Garden Clubs	6/24/2022	300.00
47822	Eads Hardware	6/24/2022	1,529.42
47823	Kentucky Uniforms, Inc.	6/24/2022	277.70
47824	Kentucky Utilities Company	6/24/2022	6,285.40
47825	KOI	6/24/2022	302.49
47826	Leadsonline Llc	6/24/2022	2,276.96

<u>Ck Number</u>	<u>Vendor</u>	<u>Ck Date</u>	<u>Ck Amount</u>
47827	LITRELL BROTHERS TREE SERVICE	6/24/2022	1,850.00
47828	Local Government Corporation	6/24/2022	18,767.50
47829	Martin's Sanitation Service	6/24/2022	800.00
47830	Mistras Group Inc	6/24/2022	2,628.60
47831	Murphy Elevator Company	6/24/2022	861.18
47832	O'reilly Auto Parts	6/24/2022	169.91
47833	Office Depot Card Plan	6/24/2022	132.24
47834	PARIS-BOCO CHAMBER OF COMMERCE	6/24/2022	20,000.00
47835	Shred-It Usa	6/24/2022	68.00
47836	Smith, Michael	6/24/2022	100.00
47837	Southern Communications Inc	6/24/2022	2,600.47
47838	Sunbelt Rentals	6/24/2022	256.65
47839	Unifirst Corporation	6/24/2022	635.14
47840	VALVOLINE	6/24/2022	107.97
Total June 28 General Fund Claims Total			<u>95,736.91</u>

Utility Fund

<u>CK Number</u>	<u>Vendor</u>	<u>Ck Date</u>	<u>Ck Amount</u>
921	KYMEA	6/24/2022	224,197.34
55643	At&t Mobility - 6463	6/17/2022	26.94
55644	Cape Electrical Supply Llc	6/17/2022	7,318.40
55645	CHARTER COMMUNICATIONS	6/17/2022	129.99
55646	CITCO WATER	6/17/2022	864.72
55647	Columbia Gas Of Kentucky, Inc.	6/17/2022	101.98
55648	CORE & MAIN LP	6/17/2022	3,061.40
55649	Directcare Family Health Pllc	6/17/2022	20.00
55650	Ensite Llc	6/17/2022	945.16
55651	Faust Electric Llc	6/17/2022	1,426.00
55652	Fouser Environmental Services	6/17/2022	2,399.00
55653	Francotyppostalia Inc	6/17/2022	500.00
55654	Hmb Professional Engineers Inc	6/17/2022	13,396.84
55655	ANTHONY HONEY	6/17/2022	121.00
55656	Independent Excavating, Inc	6/17/2022	88,069.09
55657	Linville Electric Service	6/17/2022	170.00
55658	Mim Distribution	6/17/2022	163.91
55659	OBERLANDER FIN. SERV., PLLC	6/17/2022	3,900.00
55660	Office Depot Credit Plan	6/17/2022	77.11
55661	Rumpke	6/17/2022	168.38
55662	SHARE CORPORATION	6/17/2022	436.29
55663	Staples Advantage	6/17/2022	20.59
55664	Stuart C. Irby Co.	6/17/2022	3,169.00
55665	Superior Hose & Fittings	6/17/2022	147.94
55666	TRANSPORTATION CABINET/DIV OF ACCOUNTS	6/17/2022	450,000.00
55667	Usa Blue Book	6/17/2022	1,174.65
55668	Wesco Distribution, Inc.	6/17/2022	2,603.25
55669	Sparkman, Aaron	6/24/2022	50.00
55670	Agrade Construction	6/24/2022	1,850.00
55671	Arista Information Systems, Inc	6/24/2022	3,407.10
55672	At&t Onenet Service	6/24/2022	2.33
55673	Bluegrass Kesco	6/24/2022	200.00
55674	Brenntag Mid-South, Inc	6/24/2022	3,486.00
55675	Brownstown Electric Supply Co.	6/24/2022	1,000.00
55676	CENTRAL KENTUCKY CLASSIC CARS	6/24/2022	93.22
55677	CHARTER COMMUNICATIONS	6/24/2022	239.98
55678	CITCO WATER	6/24/2022	3,009.92
55679	City Tire Of Paris	6/24/2022	232.50
55680	Eads Hardware	6/24/2022	434.83
55681	Fouser Environmental Services	6/24/2022	1,915.00
55682	GCP ENVIRONMENTAL SOLUTIONS	6/24/2022	4,648.00
55683	Graphic Controls	6/24/2022	711.33
55684	Great America Financial Servs	6/24/2022	69.17
55685	JACK DOHENY CO, INC.	6/24/2022	1,399.00
55686	Kentucky Utilities Co. 2	6/24/2022	10,976.49
55687	KOI	6/24/2022	52.85
55688	Local Govt Corporation	6/24/2022	22,512.50
<u>CK Number</u>	<u>Vendor</u>	<u>Ck Date</u>	<u>Ck Amount</u>
55689	Martin's Sanitation Service	6/24/2022	90.00
55690	O'reilly Auto Parts	6/24/2022	54.99
55691	Office Depot Credit Plan	6/24/2022	132.24
55692	Quill	6/24/2022	222.34
55693	Unifirst Corporation	6/24/2022	575.65
55694	US DEPARTMENT OF ENERGY	6/24/2022	7,163.21
55695	Usa Blue Book	6/24/2022	823.53
Total June 24 Utility Fund Claims			<u>869,961.16</u>

Motion by Gibson, seconded by Roberts, approving \$ 485.00 General Fund and \$ 3,463.18 Utility Fund outstanding accounts payables as presented. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, and Gibson voting Aye.

Reports

Planning and Zoning, Andrea Pompeii

- Juneteenth festival was successful.
- Working on a grant for future use of the property where the current transfer station is located.

Chamber of Commerce, Lauren Biddle

- The Chamber of Commerce Gala is July 29, 2022, from 6:00 pm to 9:00 p.m.

Superintendent, Mike Smith

- The public works department and Commissioner Holli Gibson purchased plants and planted the hanging flower baskets downtown.
- KYTC indicated they will begin paving Main Street after the holiday.
- Six applicants have signed up to participate in the sidewalk cost sharing project.

Battalion Chief, Josh Hurst

- Assisted Millersburg with the fire last week.

Superintended, Aaron Sparkman

- Stated with the storms that came thru last Friday, sections of Paris were without power short periods of time.
- Monitoring a transformer issue and taking the appropriate steps to evaluate.

City Attorney, Bryan Beauman

- Continuing to work on the opioid settlement over the next couple of months.

City Manager, Jamie Miller

- Attended a Brownfield meeting expressing there may be potential funding options available.
- Expressed her appreciation to all department heads for their efforts to assist Millersburg during their tragic downtown fire.

Mayor, John Plummer

- Reminded everyone that the Bourbon County Fair is this week.

Commissioner, Stan Galbraith

- Perfection Group is waiting on 1" water meters in order to complete the project.

Commissioner, Holli Gibson

- Extended her appreciation to Mike Smith and the Public Works department for working on the downtown hanging flower baskets, and the beautification of the 7th Street parking lot.

With no other business discussed the meeting moved to adjourn.

Executive Session

Motion by Plummer, seconded by Roberts, to go into executive session pursuant to KRS 61.810(1)(b) for deliberations on a potential acquisition of real property by the City and the public discussion is likely to affect the value of a specific piece of property. Time being 7:17 p.m. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, and Gibson voting Aye.

With no action taken during executive session. Motion by Galbraith, seconded by Brooks, to exit executive session and resume regular session. Time being 7:26 p.m. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, and Gibson voting Aye.

With no other business discussed the meeting moved to adjourn.

Adjourn

Motion by Galbraith, seconded by Brooks, the motion unanimously carried to adjourn the meeting at 7:26 p.m.

Mayor, John A. Plummer

Attest:

City Clerk, Stephanie Settles