

Paris City Commission
525 High Street
Paris, KY 40361
Meeting Minutes
July 13, 2021

The Paris City Commission met in special session at 9:00 a.m. viewable on Facebook live at www.facebook.com/cityofparisky on Tuesday, July 13, 2021.

Mayor, John Plummer called the meeting to order, and the Pledge of Allegiance was recited.

City Clerk Stephanie Settles conducted roll call.

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Holli Gibson (arrived 9:03 a.m.); Commissioner, Stan Galbraith; Commissioner, Angela Roberts.

Others in Attendance: Assistant City Manager, Mike Withrow; City Attorney, Bryan Beaman, and City Clerk, Stephanie Settles.

Upon determining a quorum was present for the transaction of business, Assistant City Manager, Mike Withrow proceeded to conduct the meeting.

Approval of Minutes

Motion by Brooks, seconded by Plummer to approve the regular meeting minutes of the June 22, 2021, meeting. Motion carried by roll call vote of 4-0 with Plummer, Brooks, Galbraith, and Roberts voting Aye.

Approval of Minutes

Motion by Brooks, seconded by Roberts to approve the regular meeting minutes of the July 2, 2021, meeting. Motion carried by roll call vote of 4-0 with Plummer, Brooks, Galbraith, and Roberts voting Aye.

Stephen McCauley the Principal of Paris Independent Schools shared a presentation with the City Commission about the upcoming facility upgrades along with a vision and plan goals for the future of the school.

Motion by Brooks, seconded by Roberts, approving the parking lot closure of the 4th Street parking lot beside the Lions Club building. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

Old Business

Carter Offutt provided an update related to the water meter project. An office will be set up on July 19th at the Public Works building on Legion Drive. 2,500 meters have been ordered and to be delivered next Friday. Approximately 300 will be installed per week beginning August 2nd, commercial meter install is anticipated to begin August 16th.

Motion by Gibson, seconded by Plummer, awarding the FY'22 street paving bid to Hinkle Contracting Company, LLC for \$ 225,561.50. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

Motion by Brooks, seconded by Galbraith, approving a municipal order appointing Angela Roberts to the Paris-Bourbon County Joint Parks and Recreation Board until August 14, 2022. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

CITY OF PARIS ORDER 2021-18

A MUNICIPAL ORDER APPROVING THE MAYOR'S APPOINTMENT OF ANGELA ROBERTS TO THE PARIS-BOURBON COUNTY JOINT PARKS AND RECREATION BOARD TO A TERM FILLING AN UNEXPIRED TERM.

WHEREAS, the Mayor has received the resignation of Matt Perraut from the Joint Paris-Bourbon County Parks and Recreation Board.

NOW THEREFORE be it resolved by the Board of Commissioners of the City of Paris that the mayor's appointment of Angela Roberts to the Paris-Bourbon County Joint Parks and Recreation Board is approved to fulfill an unexpired term until August 14, 2022, be and hereby is approved.

Mayor Plummer has spoken with a citizen, and he is interested in serving on the Ethics committee and asked that any citizens interested in serving on committees to please apply.

Commissioner Brooks suggested using Kentucky League of Cities for the city manager search. Commissioner Gibson stated she had several recommendations. Mike Withrow asked for the recommendations to be emailed and he will do the follow-up. No action was taken.

A larger scope sidewalk project was discussed that could potentially encompass a new tax revenue source. Mike Withrow suggested to enforce code violations, thus allowing, this will allow time to collect data on how many areas need repair. Fire Chief Duffy offered to assist with identifying areas.

The Solid Waste and Recycling Services contract will expire in November. Commissioner Gibson requested a satisfaction survey to be mailed out. Mike Withrow stated he will arrange for Rumpke to attend the next meeting.

Bryan Beaman discussed potential revisions to the City's personnel policies and procedures. Bryan will prepare a draft and circulate for review on the August 24, 2021, meeting.

Motion by Brooks, seconded by Gibson, approving to move COBRA services to Benefit Marketing Solutions LLC effective July 2021. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

Motion by Brooks, seconded by Galbraith, approving the appointment of Eric Hamelback to the Paris Pike Corridor Commission for a second term, with a term ending May 31, 2025.

CITY OF PARIS ORDER 2021-19

A MUNICIPAL ORDER APPROVING THE MAYOR'S APPOINTMENT OF ERIC HAMELBACK TO THE PARIS PIKE CORRIDOR COMMISSION FOR A TERM ENDING MAY 31, 2025

WHEREAS the interlocal agreement establishes criteria for the qualifications of members of the Paris Pike Corridor Commission and includes that persons "shall have expertise in areas such as law, planning, landscape architecture, agriculture, historic preservation or the like" unless they are property owners within the district.

WHEREAS, the Mayor of the City of Paris has nominated Eric Hamelback of Paris, Kentucky whose education, background, and experience meet the criteria of appointment to the Commission;

NOW THEREFORE be it resolved by the Board of Commissioners of the City of Paris that the mayor's appointment of Eric Hamelback as a City of Paris appointee to the Paris Pike Corridor Commission to serve for a term expiring on May 31, 2025, be and hereby is approved.

Motion by Gibson, seconded by Plummer, approving the recommendation of Chad Smart and Erin Morton to hire William Hunter as a Class IV water plant operator. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

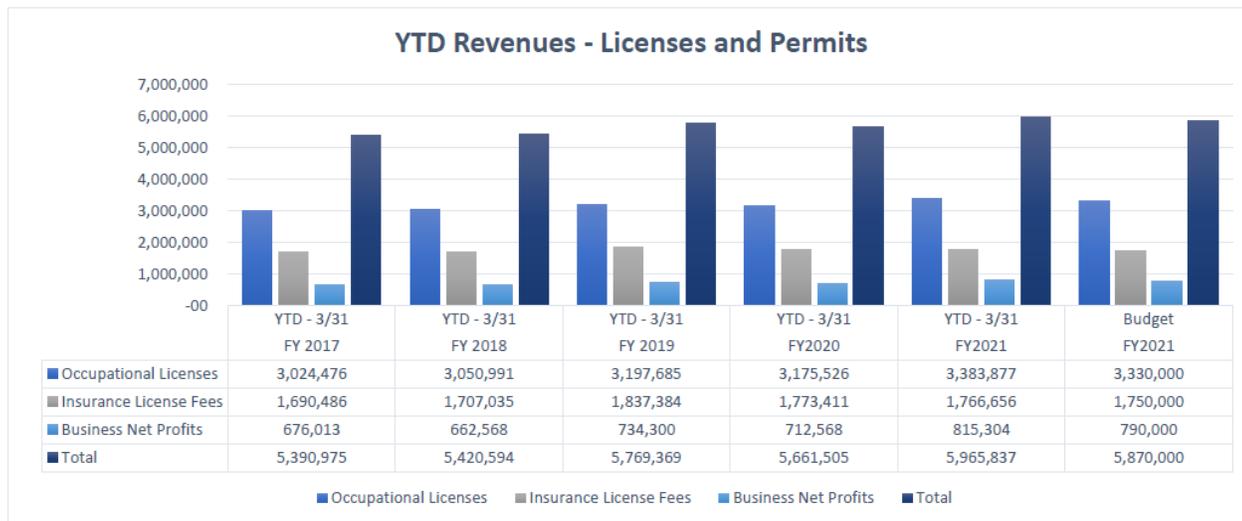
Motion by Brooks, seconded by Roberts, approving the reimbursement of water meter fees to account numbers 91-900-254-00, 15-035322-00, 50-271100-01, 91-900770-02, 91-900420-04, 15-035550-00, 91-901085-02, 91-900245-01, 91-900605-01, and 94-899110-00. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

Motion by Gibson, seconded by Galbraith, approving the purchase of 7 acres of real property from Earl Clough for a sum of \$ 150,000.00 contingent upon an approved contract. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

Financials

Budget update on the step and grade changes was discussed. Commissioner Gibson discussed as of 5:00 yesterday there were multiple errors on the individual employees on the spreadsheet and multiple errors have occurred on the spreadsheets since March. Mike Withrow stated the wage and hour survey intent was to see where the city's pay was in relationship to other cities in the State of Kentucky; and somehow the survey had been turned into a wage and hour pay increase which was not the intent of the survey. After much discussion the commission determined the step and grade changes were not ready for implementation and will be presented at a future meeting.

Brad Oberlander presented a debt and cash receipts analysis of the General fund revenues. No action was taken.



Motion by Brooks, seconded by Galbraith, approving payment of invoices as presented. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

General Fund

Check #	Vendor	Check Date	Check Amount
46385	Independent Excavating, Inc	6/25/2021	46,700.00
46386	Advance Auto Parts	6/25/2021	23.69
46387	At&t Onenet Service	6/25/2021	4.85
46388	Autozone	6/25/2021	47.08
46389	BOYER, LEWIS	6/25/2021	56.17
46390	Clean Sweep Janitorial Svc Llc	6/25/2021	1,500.00
46391	Cmi, Inc	6/25/2021	425.00
46392	Eads Hardware	6/25/2021	2,408.72
46393	Hopewell Museum	6/25/2021	1,875.00
46394	HUBBARD MECHANICAL	6/25/2021	918.82
46395	KENTUCKY LEAGUE OF CITIES, INC	6/25/2021	150.00
46396	Kentucky State Treasurer -Klec	6/25/2021	311.00
46397	Kentucky Utilities Company	6/25/2021	6,100.62
46398	Kiesler Police Supply	6/25/2021	3,011.02
46399	Raymond Kindig	6/25/2021	18.00
46400	Local Government Corporation	6/25/2021	17,144.50
46401	Murphy Elevator Company	6/25/2021	490.00
46402	PEOPLE PLUS, INC.	6/25/2021	343.20
46403	Riley Oil Company	6/25/2021	5,781.21
46404	Shred-It Usa	6/25/2021	34.00
46405	Sirchie Finger Print Labs	6/25/2021	240.68
46406	Southern States Lexington Coop	6/25/2021	19.98
46407	TRANSUNION RISK DATA SOLUTIONS	6/25/2021	160.00
46408	Vogelpohl Fire Equipment, Inc	6/25/2021	1,322.60
46409	At&t (105503)	7/2/2021	562.87
46410	AT&T - 5019	7/2/2021	1,392.32
46411	Berryman, James	7/2/2021	701.00
46412	Bourbon Limestone Company	7/2/2021	41.73
46413	CAPITAL ONE	7/2/2021	271.41
46414	Casa Of Lexington	7/2/2021	3,333.34
46415	Central Ky Quicklube & Tire	7/2/2021	736.42
46416	Citizen Advertiser	7/2/2021	1,146.00
46417	City Of Paris Utilities	7/2/2021	14,786.91
46418	Columbia Gas Of Kentucky	7/2/2021	89.71
46419	DAN CUMMINS CHRYSLER DODGE JEEP R	7/2/2021	2,623.81
46420	Fastenal Company	7/2/2021	51.68
46421	Galls, Llc	7/2/2021	264.30
46465	Unifirst Corporation	7/9/2021	369.81
46466	VERIZON WIRELESS	7/9/2021	1.38
46468	DESIRAE THACKER	7/9/2021	36.00

Total Claims Amount 273,654.21

46422	HUBBARD MECHANICAL	7/2/2021	259.11
46423	Kentucky Bank - Visa	7/2/2021	2,952.94
46424	Kentucky League Of Cities	7/2/2021	20.00
46425	Kentucky Uniforms, Inc.	7/2/2021	1,749.95
46426	KRONOS SAASHR, INC	7/2/2021	689.81
46427	Meade Tractor	7/2/2021	200.00
46428	Newby's Economy Glass Service	7/2/2021	294.45
46429	Office Depot Card Plan	7/2/2021	279.35
46430	Paris Storytelling Inc	7/2/2021	2,000.00
46431	PARIS-BOCO JOINT PLANNING	7/2/2021	16,389.62
46432	PARIS-BOCO PARKS & RECREATION BOAR	7/2/2021	13,044.58
46433	PARIS-BOCO TOURISM	7/2/2021	1,562.50
46434	Paris-Bourbon County E911	7/2/2021	18,500.00
46435	Paris-Bourbon County EDA	7/2/2021	6,750.00
46436	Paris-Bourbon County EMS	7/2/2021	33,333.33
46437	PEOPLE PLUS, INC.	7/2/2021	858.00
46438	Prolift Toyota Material Handling	7/2/2021	131.96
46439	Southern States Lexington Coop	7/2/2021	16.45
46440	Standard Business Machines	7/2/2021	425.33
46441	Time Warner Cable	7/2/2021	107.98
46442	Tracker Products Llc	7/2/2021	3,700.00
46443	VC3, INC.	7/2/2021	5,833.98
46467	Bourbon County Clerk	7/8/2021	7,452.00
46444	A&a Safety	7/9/2021	450.00
46445	Berryman, James	7/9/2021	3,716.88
46446	BLUEGRASS AREA DEVELOPMENT DISTR	7/9/2021	1,853.07
46447	Bourbon County Sheriff	7/9/2021	1,008.77
46448	Cdw Government, Inc	7/9/2021	4,978.02
46449	Cmi, Inc	7/9/2021	425.00
46450	Columbia Gas Of Kentucky	7/9/2021	132.59
46451	Computeraid International	7/9/2021	125.00
46452	Galls, Llc	7/9/2021	1,363.85
46453	KENTUCKY BANK LOAN - #1000059223	7/9/2021	13,293.08
46454	KLC INSURANCE SERVICES	7/9/2021	62.10
46455	Kleem, Inc.	7/9/2021	397.55
46456	Konica Minolta Business	7/9/2021	4.67
46457	OBERLANDER FINANCIAL SERVICES, PLLC	7/9/2021	3,900.00
46458	Office Depot Card Plan	7/9/2021	340.00
46459	Paris-Bourbon County EDA	7/9/2021	2,250.00
46460	PEOPLE PLUS, INC.	7/9/2021	429.00
46461	Riley Oil Company	7/9/2021	5,672.78
46462	Riley's Auto & Atv Repair Llc	7/9/2021	62.00
46463	Southern Communications Inc	7/9/2021	1,038.70
46464	Time Warner Cable	7/9/2021	104.98

Utility Fund

Check # Vendor Check Date Check Amount

54169	Arista Information Systems, Inc	6/25/2021	4,458.53
54170	At&t Onenet Service	6/25/2021	11.43
54171	Brenntag Mid-South, Inc	6/25/2021	1,398.00
54172	Cape Electrical Supply Llc	6/25/2021	6,577.50
54173	Central Ky Quicktube & Tire	6/25/2021	7.88
54174	CITCO WATER	6/25/2021	4,722.10
54175	Eads Hardware	6/25/2021	661.05
54176	GCP ENVIRONMENTAL SOLUTIONS	6/25/2021	3,318.00
54177	IDEXX DISTRIBUTION, INC	6/25/2021	414.27
54178	Kentucky Utilities Company	6/25/2021	10,340.90
54179	KOI	6/25/2021	16.59
54180	Local Govt Corporation	6/25/2021	19,856.50
54181	Mechanic Masters Llc	6/25/2021	805.44
54182	NSI LAB SOLUTIONS	6/25/2021	300.00
54183	O'reilly Auto Parts	6/25/2021	100.97
54184	Patterson & Dewar Engineers	6/25/2021	169.00
54185	Ray King	6/25/2021	500.00
54186	Riley Oil Company	6/25/2021	1,336.15
54187	SHARE CORPORATION	6/25/2021	278.26
54188	Shred-It Usa Llc	6/25/2021	34.00
54189	Southern States/Georgetown	6/25/2021	749.99
54190	Stuart C. Irby Co.	6/25/2021	25.00
54191	Time Warner Cable	6/25/2021	239.98
54192	Usa Blue Book	6/25/2021	255.63
54194	Southern States/Georgetown	6/25/2021	749.99
54195	Stuart C. Irby Co.	6/25/2021	25.00
54196	Time Warner Cable	6/25/2021	239.98
54197	Usa Blue Book	6/25/2021	255.63
54198	AT&T - 105503	7/2/2021	802.32
54199	At&t - 5014	7/2/2021	75.00
54200	At&t - 5019	7/2/2021	174.01
54201	CAPITAL ONE	7/2/2021	361.97
54202	Citizen Advertiser	7/2/2021	2,772.00
54203	CITY OF PARIS UTILITIES	7/2/2021	19,949.94
54204	Columbia Gas Of Kentucky, Inc.	7/2/2021	77.34
54205	Dale, Corbin	7/2/2021	100.00
54206	FERGUSON WATERWORKS	7/2/2021	215.63
54207	Galeton Gloves & Safety	7/2/2021	435.49

54208	HAWKINS WATER TREATMENT	7/2/2021	4,751.48
54209	Hunt, Josh	7/2/2021	30.00
54210	Kentucky Bank - Visa	7/2/2021	3,377.54
54211	Kentucky State Treasurer-Dow	7/2/2021	1,000.00
54212	Kentucky Underground Protectio	7/2/2021	373.50
54213	Kps Sales, Llc	7/2/2021	201.64
54214	KRONOS SAASHR, INC	7/2/2021	161.00
54215	O'reilly Auto Parts	7/2/2021	238.72
54216	Office Depot Credit Plan	7/2/2021	18.65
54217	Overhead Door Co. Of Lex., Inc	7/2/2021	2,091.00
54218	PEOPLE PLUS, INC.	7/2/2021	1,201.20
54219	Quill	7/2/2021	194.52
54220	Rumpke	7/2/2021	17,203.25
54221	Standard Business Machines	7/2/2021	33.85
54222	Time Warner Cable	7/2/2021	87.97
54223	VC3 INC	7/2/2021	1,294.87
54224	Ats Construction	7/9/2021	376.03
54225	Brownstown Electric Supply Co.	7/9/2021	5,772.42
54226	Cape Electrical Supply Llc	7/9/2021	2,204.00
54227	CCP INDUSTRIES INC	7/9/2021	84.46
54228	CITCO WATER	7/9/2021	10,759.85
54229	Culligan Water Conditioning	7/9/2021	153.75
54230	Hayes Pipe Supply, Inc	7/9/2021	3,817.00
54231	OVERLANDER FIN. SERV., PLLC	7/9/2021	3,900.00
54232	PEOPLE PLUS, INC.	7/9/2021	429.00
54233	Riley Oil Company	7/9/2021	1,959.67
54234	Schaeffer Manufacturing Co.	7/9/2021	464.00
54235	RANDY SOARD	7/9/2021	60.01
54236	Strand Associates Inc	7/9/2021	17,750.00
54237	Stuart C. Irby Co.	7/9/2021	142.00
54238	Unifirst Corporation	7/9/2021	367.83
54239	Usa Blue Book	7/9/2021	1,438.20
54240	VERIZON WIRELESS	7/9/2021	129.31
54241	SARA AND ALEX WELLS	7/9/2021	39.19
54242	Wesco Distribution, Inc.	7/9/2021	442.20
70921	J R Hoe & Sons Inc	7/9/2021	2,373.00
70922	Kentucky State Treasurer/Sales	7/9/2021	47,205.83
70923	KYMEA	7/9/2021	1,162.47
Total Claims			<u>216,100.88</u>

Brad Oberlander presented outstanding accounts payables invoices with General Fund outstanding of \$ 13,9647.12 and Utility Fund outstanding of \$ 79,515.16. No action was taken.

Executive Session

Motion by Brooks, seconded by Plummer, with motion unanimously carried, to enter executive session pursuant to KRS 61.810(1)(C) for discussion of pending litigation (*John Vance, et al., vs. City of Paris, et al.*) for which disclosure of details might compromise litigation posture at 10:52 a.m.

With no action taken during executive session. Motion by Brooks, seconded by Roberts, with motion carried unanimously, to exit executive session and resume regular session at 11:21 a.m.

With no further was business discussed.

Adjourn

Motion by Galbraith, seconded by Plummer, to adjourn the meeting at 11:21 a.m. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

Mayor, John A. Plummer

Attest:
City Clerk, Stephanie Settles