

Paris City Commission  
525 High Street  
Paris, KY 40361  
Meeting Minutes  
May 11, 2021

Pursuant to KRS 61.826 and OAG 20-05, the state of emergency regarding the threats to public health presented by the novel corona virus (covid-19) pandemic and municipal order. This meeting of the Paris city commission was conducted by video conference. All city commission meetings may be attended by the public by viewing the video conference at the city's Facebook page online.

The Paris City Commission met in regular session at 9:00 a.m. viewable on Facebook live at [www.facebook.com/cityofparisky](http://www.facebook.com/cityofparisky) on Tuesday, May 11, 2021.

Mayor, John Plummer called the meeting to order, and the Pledge of Allegiance was recited.

City Manager, Daron Jordan, conducted roll call.

Present: Mayor, John Plummer; Commissioner, Holli Gibson; Commissioner, Stan Galbraith; Commissioner, Angela Roberts.

Absent: Commissioner, Wallis Brooks.

Others in Attendance: City Manager, Daron Jordan; Assistant City Manager, Mike Withrow; Finance Director, Brad Oberlander; City Attorney, Bryan Beauman, and City Clerk, Stephanie Settles.

Upon determining a quorum was present for the transaction of business, Mayor Plummer proceeded to conduct the meeting.

#### **Approval of Minutes**

Motion by Galbraith, seconded by Roberts, approving the minutes of April 27, 2021 regular meeting. Motion carried by roll call vote of 4-0 with Plummer, Roberts, Galbraith, Gibson voting Aye.

#### **Public Presentation**

Strand Associates provided a wastewater system audit evaluation of the collection conveyance system and wastewater treatment plant. The purpose of the evaluation is to document the condition of the existing wastewater assets, address CMOM and sanitary sewer overflows, system needs, age and use, future water flow. The presentation was taken under advisement, no action was taken.

#### **Old Business / Action Items**

First reading of an ordinance of the city commission of the City of Paris, Kentucky providing for the issuance of its general obligation bond anticipation notes, the proceeds of which will be used to purchase new water meters; authorizing a loan agreement with U.S. Bank National Association; setting forth the terms and conditions upon which the notes are to be issued and outstanding; ordering and providing for the levy of an annual tax, to the extent necessary, in an amount sufficient to pay the interest on and principal of the notes; and taking of any other action necessary to accomplish the purposes of this ordinance.

First reading of an ordinance amending the electricity rates. Whereas the city is in need of periodic adjustment of rates charged to utility customers to maintain a solvent utilities operation; now, therefore, be it ordained by the board of commissioners of the city of Paris, Kentucky the schedule set out in this chapter shall govern all billings to retail customers of the Paris combined utilities system after July 1, 2021.

First reading of an ordinance relating to the water rates of the City of Paris. The city is need of periodic adjustment of rates charged to utility customers to maintain a solvent utilities operation; whereas the City of Paris has applied and been approved for a loan through rural development (RD) for water system improvements; whereas a requirement of the RD loan is to ensure that rates are sufficient to cover the debt service of the loan; whereas rates for the city's provision of water have not been raised in Paris since January 2013; and whereas, these rates will be effective for all billings after July 1, 2021.

First reading of an ordinance relating to the sewer rates of the City of Paris. whereas the city is need of periodic adjustment of rates charged to utility customers to maintain a solvent utilities operation; Whereas rates for the city's provision of sanitary sewers have not been raised in Paris since August 2015; and, whereas these rates will be effective for all billings after July 1, 2021.

Daron Jordan started the FY'22 budget is in process stating nearly \$60,000 increase to pay for an enhancement of employee health benefits including increased contribution to the employer paid portion of family health plans while retaining the current level of 99% employer paid portion of single coverage.

- Retaining all other current employee benefits.
- Personnel costs, wages, and benefits are estimated to cost a total of \$10,115,500 for both the General and Combined Utility Funds.
- Outside agency funding is budgeted at the levels as requested by the agencies.
- Investment in Capital Improvement projects in the amount of nearly \$1.6 million between General and Combined Utility Funds with nearly \$550,000 dedicated to Police and Fire Departments.
- General Fund Revenues are based on taking the Compensating Tax Rate (adoption of rate that provides tax revenue that is estimated to equal current tax revenue).
- Combined Utility Fund Revenues based on more accurate readings from water meter upgrade project and the new utility rate structure to be adopted by the Commission.

Commissioner Gibson requested to meet with the department heads to discuss the result and findings of the wage survey before implementation.

#### **New Business / Action Items**

Motion by Galbraith, seconded by Plummer, to accept the recommendation of the HR Director to approve the rates as presented by Humana, Life and Vision Insurance with Standard, and Guardian Insurance for Dental. Motion carried by roll call vote of 4-0 with Plummer, Roberts, Galbraith, Gibson voting Aye.

Motion by Galbraith, seconded by Gibson, approving the publishing of an RFP for FY'22 Water and Wastewater treatment chemicals. Motion carried by roll call vote of 4-0 with Plummer, Roberts, Galbraith, Gibson voting Aye.

Motion by Gibson, seconded by Roberts, approving the publishing of an RFP for a Street Sweeper. Motion carried by roll call vote of 4-0 with Plummer, Roberts, Galbraith, Gibson voting Aye.

#### **Financials**

Motion by Galbraith, seconded by Roberts, approving payment of invoices as presented. Motion carried by roll call vote of 4-0 with Plummer, Gibson, Galbraith, and Roberts voting Aye.

**General Fund**

Check Number	Vendor	Check Date	Check Amount
46128	A&a Safety	4/30/2021	10,750.00
46129	At&t (105503)	4/30/2021	563.25
46130	AT&T - 5019	4/30/2021	1,732.86
46131	At&t Mobility - (6463)	4/30/2021	93.40
46132	Autozone	4/30/2021	241.25
46133	Bourbon Community Hospital	4/30/2021	295.00
46134	Bourbon Limestone Company	4/30/2021	45.75
46135	Central Ky Quicklube & Tire	4/30/2021	36.10
46136	Eads Hardware	4/30/2021	588.76
46137	ESO SOLUTIONS INC	4/30/2021	6,504.45
46138	Fire Dept Service & Supply Co	4/30/2021	73.00
46139	Galls, Llc	4/30/2021	726.95
46140	GUARDIAN/DENTAL	4/30/2021	1,082.82
46141	Hamilton -Hinkle Paving	4/30/2021	409.11
46142	HUBBARD MECHANICAL	4/30/2021	965.46
46143	HUMANA HEALTH/MEDICAL	4/30/2021	33,796.30
46144	Kentucky Bank - Visa	4/30/2021	5,340.84
46146	Kentucky Uniforms, Inc.	4/30/2021	199.75
46147	KIM MARSHALL PRINT SERVICES	4/30/2021	576.73
46148	KOI	4/30/2021	234.40
46149	Konica Minolta Business	4/30/2021	4.64
46150	Office Depot Card Plan	4/30/2021	245.42
46151	Overhead Door Co. Of Lexington	4/30/2021	954.84
46152	PEOPLE PLUS, INC.	4/30/2021	858.00
46153	Settles, Stephanie	4/30/2021	265.40
46154	SHARE CORPORATION	4/30/2021	257.79
46155	Southern States Lexington Coop	4/30/2021	33.00
46156	Standard Business Machines	4/30/2021	41.37
46157	STANDARD INS. CO./LIFE	4/30/2021	1,712.95
46158	Tractor Supply Credit Plan	4/30/2021	533.93
46159	Unifirst Corporation	4/30/2021	86.40
46160	Walmart Community/Gecrb	4/30/2021	60.18
46161	Casa Of Lexington	5/7/2021	1,666.67
46162	CENTRAL KY MECHANICAL	5/7/2021	3,879.51
46163	Citizen Advertiser	5/7/2021	120.00
46164	City Of Paris Utilities	5/7/2021	7,360.84
46165	Columbia Gas Of Kentucky	5/7/2021	1,005.29
46166	Computeraid International	5/7/2021	125.00
46167	Department of Housing, Buildings and Construction	5/7/2021	50.00

46168	E-911 Central Communications	5/7/2021	18,500.00
46169	Hinkle Contracting Co, Llc	5/7/2021	52,867.50
46170	KENTUCKY BANK LOAN - #1000059223	5/7/2021	13,293.08
46171	OBERLANDER FINANCIAL SERVICES, PLLC	5/7/2021	3,900.00
46172	PARIS-BOCO CHAMBER OF COMMERCE	5/7/2021	24,125.00
46173	PARIS-BOCO JOINT PLANNING	5/7/2021	12,247.58
46174	PARIS-BOCO PARKS & RECREATION BOARD	5/7/2021	13,044.58
46175	PARIS-BOCO TOURISM	5/7/2021	1,894.75
46176	Paris-Bourbon County EDA	5/7/2021	2,250.00
46177	Paris-Bourbon County EMS	5/7/2021	33,333.33
46178	Riley Oil Company	5/7/2021	6,773.83
46179	Roeding Insurance Group	5/7/2021	2,081.51
46180	Southern Ohio Police-Canine	5/7/2021	14,500.00
46181	TELECOM AUDIT GROUP	5/7/2021	112.63
46182	Time Warner Cable	5/7/2021	209.96
46183	VC3, INC.	5/7/2021	5,843.31
46184	Hopewell Company Inc	5/6/2021	50.90

Total Claims Report 288,545.37

**Utility Fund**

Check Number	Vendor	Check Date	Check Amount
53875	American Welding & Gas Inc	4/30/2021	171.95
53876	AT&T - 105503	4/30/2021	948.61
53877	At&t - 5019	4/30/2021	174.08
53878	Autozone Inc	4/30/2021	5.49
53879	Bourbon Community Hospital	4/30/2021	90.00
53880	Bourbon Limestone Co.	4/30/2021	475.57
53881	Cape Electrical Supply Llc	4/30/2021	1,004.25
53882	CCP INDUSTRIES INC	4/30/2021	269.48
53883	CITCO WATER	4/30/2021	811.05
53884	Fairbanks Morse-Engine Div.	4/30/2021	815.85
53885	Fouser Environmental Services	4/30/2021	2,795.00
53886	GARRETT HAMPTON	4/30/2021	65.25
53887	Grainger, Inc	4/30/2021	750.30
53888	GUARDIAN/DENTAL	4/30/2021	261.15
53889	Hayes Pipe Supply, Inc	4/30/2021	689.66
53890	HUMANA HEALTH/MEDICAL	4/30/2021	13,486.59
53891	Kentucky Bank - Visa	4/30/2021	554.98
53892	Kentucky Underground Protectio	4/30/2021	330.00
53893	KOI	4/30/2021	287.93
53894	Office Depot Credit Plan	4/30/2021	166.98
53895	Paris Machining Llc	4/30/2021	125.00
53897	Rumple	4/30/2021	156.00
53898	Standard Business Machines	4/30/2021	41.37
53899	STANDARD INS. CO./LIFE	4/30/2021	686.40
53900	STURGILL, TURNER, BARKER & MOLONEY	4/30/2021	795.50
53901	SYLVIA KESSLER	4/30/2021	500.00
53902	Time Warner Cable	4/30/2021	86.97
53903	Tractor Supply Co	4/30/2021	562.25
53904	TRADITIONAL BANK LOAN#1542327	4/30/2021	38,214.03
53905	Unifirst Corporation	4/30/2021	293.50
53906	Usa Blue Book	4/30/2021	686.82
53907	Walmart Community/Rfscilc	4/30/2021	209.40
53908	Achilles Excavation	5/7/2021	2,500.00
53909	AFFORDABLE RESTAURAUNT EQUIPMENT, INC.	5/7/2021	1,865.00
53910	American Industries Inc	5/7/2021	167.60
53911	AMERICAN SCALE CORPORATION	5/7/2021	1,148.00
53912	Asplundh Tree Expert Co	5/7/2021	1,600.00
53913	At&t - 5014	5/7/2021	75.00
53914	Bourbon Limestone Co.	5/7/2021	1,741.63
53915	Cape Electrical Supply Llc	5/7/2021	304.05

53916	CITCO WATER	5/7/2021	2,433.15
53917	Citizen Advertiser	5/7/2021	60.00
53918	CITY OF PARIS UTILITIES	5/7/2021	15,220.81
53919	DANIEL CARMONA & JEFF CLARK	5/7/2021	30.41
53920	Columbia Gas Of Kentucky, Inc.	5/7/2021	536.43
53921	Eads Hardware	5/7/2021	646.22
53922	EMILY EARLYWINE	5/7/2021	23.94
53923	Fastenal Company	5/7/2021	464.09
53924	RONNI FLORES	5/7/2021	45.28
53925	KYRA FRYMAN	5/7/2021	68.82
53926	Hach Company	5/7/2021	3,747.74
53927	HAWKINS WATER TREATMENT	5/7/2021	1,397.00
53928	Hayes Pipe Supply, Inc	5/7/2021	9,364.20
53929	NAOMI JOLLY	5/7/2021	210.52
53930	KOI	5/7/2021	521.19
53931	ELIZABETH MILAM	5/7/2021	84.27
53932	MERAJ MUHAMMAD	5/7/2021	50.57
53933	Newgen Strategies & Solutions	5/7/2021	60.52
53934	OBERLANDER FIN. SERV., PLLC	5/7/2021	3,900.00
53935	Office Depot Credit Plan	5/7/2021	173.54
53936	Riley Oil Company	5/7/2021	1,423.04
53937	ROEDING INSURANCE	5/7/2021	1,112.98
53938	Rumpke	5/7/2021	55,449.17
53939	JERRY AND MARY ANN SANDERS	5/7/2021	54.05
53940	SHARE CORPORATION	5/7/2021	217.66
53941	Shred-It Usa Llc	5/7/2021	34.00
53942	Terex Services	5/7/2021	506.59
53943	Time Warner Cable	5/7/2021	96.98
53944	Unifirst Corporation	5/7/2021	295.82
53945	Usa Blue Book	5/7/2021	514.12
53946	VC3 INC	5/7/2021	1,294.87
53947	VEGA AMERICAS, INC.	5/7/2021	6,596.38
53948	VERIZON WIRELESS	5/7/2021	130.52

Total Claims Report 182,677.57

Brad Oberlander presented outstanding accounts payables invoices with General Fund outstanding of \$ 16,581.23 and Utility Fund outstanding of \$ 14,578.94. No action was taken.

### Commission & Staff Reports

Fire Chief, Michael Duffy

- EMT Classes will begin June 7<sup>th</sup>, 2021.

Commissioner Gibson

- Inquired on the status of the sidewalk project status.
  - Daron stated he and Mike Withrow need to meet with Andrea Lacy and identify the area. Letters will be sent out by the end of the week, with a due date of June 15<sup>th</sup> to apply.
- Reiterated she wanted to meet with department heads to discuss the result and findings with the wage and salary survey.
- Discussed calls received related to poor field conditions at Garrard Park for youth sports.

Commissioner Galbraith

- Expressed concerns with the rise of overdoses in the community.

Commissioner Roberts

- "Let's talk about it", a townhall meeting for teens is scheduled for May 16, 2021 from 3:00-5:00 p.m. at the Paris Police Department. Teens 9-12 grades will have the opportunity to speak with Chief Myron Thomas and Paris Police offices about their concerns, the media, etc. in a respectful manner and safe environment.

Mayor Plummer

- Westside housing and infrastructure meeting is May 17<sup>th</sup> at 6:30 p.m. at the Paris Independent school cafeteria. Morgain Patterson with KLC will be speaking at the meeting regarding landbanks.

No further business was discussed the meeting carried to adjourn.

### Adjourn

Motion by Plummer, seconded by Roberts, to adjourn the meeting at 10:40 a.m. Motion carried by roll call vote of 4-0 with Plummer, Gibson, Galbraith, and Roberts voting Aye.

Mayor, John A. Plummer

Attest:

City Clerk, Stephanie Settles