

Paris City Commission
525 High Street
Paris, KY 40361
Meeting Minutes
April 27, 2021

Pursuant to KRS 61.826 and OAG 20-05, the state of emergency regarding the threats to public health presented by the novel corona virus (covid-19) pandemic and municipal order. This meeting of the Paris city commission was conducted by video conference. All city commission meetings may be attended by the public by viewing the video conference at the city's Facebook page online.

The Paris City Commission met in regular session at 9:00 a.m. viewable on Facebook live at www.facebook.com/cityofparisky on Tuesday, April 27, 2021.

Mayor, John Plummer called the meeting to order, and the Pledge of Allegiance was recited.

City Manager, Daron Jordan, conducted roll call.

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Holli Gibson; Commissioner, Stan Galbraith; Commissioner, Angela Roberts.

Others in Attendance: City Manager, Daron Jordan; Assistant City Manager, Mike Withrow; Finance Director, Brad Oberlander; City Attorney, Todd Osterloh, and City Clerk, Stephanie Settles.

Upon determining a quorum was present for the transaction of business, Mayor Plummer proceeded to conduct the meeting.

Approval of Minutes

Motion by Brooks, seconded by Roberts, approving the minutes of regular meeting on April 13, 2021. Motion carried by roll call vote of 5-0 with Plummer, Gibson, Brooks, Galbraith, and Roberts voting Aye.

Motion by Plummer, seconded by Roberts, approving the minutes of special meeting on April 20, 2021. Motion carried by roll call vote of 5-0 with Plummer, Gibson, Brooks, Galbraith, and Roberts voting Aye.

Old Business / Action Items

Motion by Plummer, seconded by Brooks, awarding Hinkle Contracting the asphalt paving bid of \$ 52,867.50 for Fire Station 2 driveway and parking areas. Motion carried by roll call vote of 5-0 with Plummer, Gibson, Brooks, Galbraith, and Roberts voting Aye.

Motion by Gibson, seconded by Plummer, approving municipal order 2021-8 authorizing a cost sharing by the city with property owners for the repair, installation, placement, removal, and replacement of sidewalks. Motion carried by roll call vote of 5-0 with Plummer, Gibson, Brooks, Galbraith, and Roberts voting Aye.

CITY OF PARIS ORDER 2021-8

A MUNICIPAL ORDER AUTHORIZING COST SHARING BY THE CITY WITH PROPERTY OWNERS FOR THE REPAIR, INSTALLATION, PLACEMENT, REMOVAL AND REPLACEMENT OF SIDEWALKS

WHEREAS, some sidewalks within the City are in a state of disrepair, are missing or do not connect at various locations, and as a result are unsightly, affect the aesthetic value of the surrounding properties, impair the convenience of pedestrian traffic, and potentially pose a safety concern for City citizens and visitors; and

WHEREAS, the City desires to address and alleviate these concerns and to provide an opportunity to assist property owners in repairing, installing, removing and replacing sidewalks that are determined by sharing in the cost required in accomplishing these improvements;

NOW, THEREFORE, BE IT ORDERED AND RESOLVED by the Board of Commissioners of the City of Paris as follows:

1. It is the desire and intent of the City Commission to establish a list of sidewalks that need repair, installation, or removal and replacement.
2. This list shall include the street address and name of the abutting property owner. Sidewalk repairs, installation, removal, and replacement as identified in the list shall be bid out by the City and a schedule to complete the work developed.
3. Certain properties are ineligible to be included on the list of qualifying sidewalks including any real property is considered to be an abandoned or blighted property list or which property has been referred by the Bourbon County Planning Office for determination or resolution of violations of building or maintenance codes, ordinances, rules or regulations, or for which there are outstanding and unpaid *ad valorem* taxes or other taxes unpaid and owed to the City until the owner satisfies and cures any outstanding issues.
4. Upon establishing a list of eligible sidewalks for participation in this program, the City will provide written notice to each abutting property owner of their right to participate in a cost sharing program established by the City for the repair, placement, removal, and replacement of sidewalks identified.
5. Upon notifying property owners of their right to participate in the sidewalk cost sharing program and the respective cost involved; property owners shall have until June 15, 2021 in which to give signed written notice delivered to the City Clerk/Treasurer of the property owner(s) intention to participate in the sidewalk cost sharing program.
6. Before any repair, removal and replacement of a sidewalk is made pursuant to this cost sharing program with abutting property owners, the owner shall be required to pay to the City the owner's share of the total cost of the project associated with the owner's property.
7. The City will pay up to fifty (50%) percent of the cost for the repair, removal and replacement of sidewalks that are designated on the list established by the City but limited to a dollar amount not to exceed a maximum contribution amount of \$2,500.00, subject to the abutting property owner paying to the City the remaining amount of the total cost to be performed at the owner's real property location.
8. This sidewalk cost sharing program is limited to a maximum amount of money contributed by the City of \$25,000.00. Once the City's maximum contribution limit has been reached, any further notices from property owners will be placed on a wait list. Therefore, time is of the essence regarding a property owner's participation in this cost sharing program by providing notice of the owner's intention to participate and to pay in advance for their share of the costs.

9. For any property owner who is denied City funds or who decides against or objects to participating in the cost sharing program by declining to give signed written notice of their intention to participate and to pay the owner's respective share of the sidewalk repair, removal and replacement costs within the timeframe set forth above, the property owner shall nonetheless be subject to the provisions of any City Ordinance including the responsibility for making the needed repairs, placement, removal or replacement at the abutting owner's cost without benefit of the City sharing in

the cost, and the City is not in any way restricted from repairing, removing and replacing sidewalks and asserting liens against the property where sidewalks have been repaired, removed and replaced by the City.

10. This Order authorizing a sidewalk cost sharing program is applicable only for the calendar year 2021 and an owner's opportunity to participate will terminate once the City has awarded a bid to a contractor if notice of intention to participate is not given the City by that date.

11. By authorizing and approving this Sidewalk Cost Sharing Program, the City does not commit to or intend to establish any precedent to offer this program in the future nor does this Order reduce, negate, or eliminate an owner's responsibility of a property to comply with applicable ordinances requiring property owners to repair, remove and replace sidewalks abutting their property. Eligibility for any future Sidewalk Cost Sharing Program will be based on requirements as established for any cost sharing program that may be offered at that particular time.

Motion by Gibson, seconded by Roberts, approving to re-publish an RFP for a truck for the Wastewater and Wastewater Collections Department because the first RFP had no responses. Motion carried by roll call vote of 5-0 with Plummer, Gibson, Brooks, Galbraith, and Roberts voting Aye.

Motion by Gibson, seconded by Plummer, to approve a single contribution of \$22,500.00 to be paid to the Paris-Bourbon County Chamber of Commerce to help fund the first year of professional services provided to the Chamber by Retail Strategies, consistent with its Retail Development Services Proposal. Motion carried by roll call vote of 5-0 with Plummer, Gibson, Brooks, Galbraith, and Roberts voting Aye.

Old Business / Action Items

Motion by Galbraith, seconded by Roberts, approving the purchase of a police K-9 for \$ 27,900.00 and an additional \$ 1,900.00 to cover the remainder of the initial purchase necessities for the K-9. Motion carried by roll call vote of 5-0 with Plummer, Gibson, Brooks, Galbraith, and Roberts voting Aye.

Motion by Brooks, seconded by Roberts, reappointing Melissa Happy to the Joint Parks and Recreation Board for a four- year term to expire March 21, 2025. Motion carried by roll call vote of 5-0 with Plummer, Gibson, Brooks, Galbraith, and Roberts voting Aye.

Motion by Brooks, seconded by Galbraith, approving Lewis Stubblefield to the Bourbon County Joint Planning & Zoning Commission for a term ending December 31, 2024. Motion carried by roll call vote of 5-0 with Plummer, Gibson, Brooks, Galbraith, and Roberts voting Aye.

Motion by Brooks, seconded by Galbraith, approving Emmett Davis to the Paris Housing Authority Board for a four-year term ending August 31, 2025. Motion carried by roll call vote of 5-0 with Plummer, Gibson, Brooks, Galbraith, and Roberts voting Aye.

Motion by Brooks, seconded by Roberts, approving Amy Spanuolo to the Ethics Board for a Four-year term ending January 31, 2025. Motion carried by roll call vote of 5-0 with Plummer, Gibson, Brooks, Galbraith, and Roberts voting Aye.

Andrea Lacy with the Joint Paris-Bourbon County Planning and Zoning provided the commission with a comprehensive plan update for review. No action was taken.

Financials

Motion by Brooks, seconded by Roberts, approving March financials as presented by Brad Oberlander, reflecting General Fund Revenues of \$ 6,581,524 with expenditures of \$ 5,630,641.00. Utility Fund Revenues of \$ 7,566,902.00 with expenditures of \$ 7,055,992.00. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, Gibson voting Aye.

Motion by Galbraith, seconded by Roberts, approving payment of invoices as presented. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

General Fund

<u>Check Number</u>	<u>Vendor</u>	<u>Vendor ID</u>	<u>Check Date</u>	<u>Check Amount</u>
46035	Bourbon Community Hospital	774	4/16/2021	205.00
46036	CCP INDUSTRIES INC	1065	4/16/2021	1,492.22
46037	Central Ky Quicklube & Tire	2502	4/16/2021	320.01
46038	Citizen Advertiser	13	4/16/2021	1,692.00
46039	City Of Paris Utilities	14	4/16/2021	7,614.93
46040	DAN CUMMINS CHRYSLER DODGE JEEP RAM	2389	4/16/2021	1,633.34
46041	Don Crump & Son Electric, Inc	1134	4/16/2021	520.00
46042	Fastenal Company	2023	4/16/2021	57.44
46043	GUARDIAN DENTAL	2350	4/16/2021	1,200.88
46044	HUMANA HEALTH MEDICAL	2732	4/16/2021	35,470.25
46045	JOHN O SMITS	2872	4/16/2021	831.05
46046	KENTUCKY BANK LOAN - #1000059223	2806	4/16/2021	13,293.08
46047	Kentucky Uniforms, Inc.	186	4/16/2021	2,363.78
46048	KOI	33	4/16/2021	132.20
46049	Municipal Equipment Company	93	4/16/2021	334.88
46050	STANDARD INS. CO. LIFE	2731	4/16/2021	1,831.56
46051	TELECOM AUDIT GROUP	2825	4/16/2021	112.63
46052	THE STANDARD VISION	2909	4/16/2021	54.80
46053	Time Warner Cable	1450	4/16/2021	104.98
46054	Tractor Supply Credit Plan	362	4/16/2021	48.97
46055	Unifirst Corporation	2687	4/16/2021	139.36
46056	Advance Auto Parts	2428	4/23/2021	37.51
46057	ATLANTIC EMERGENCY SOLUTIONS	855	4/23/2021	1,836.84
46058	Autozone	1272	4/23/2021	82.98
46059	Bluegrass Office Systems, Inc	818	4/23/2021	33.98
46060	Carrot-Top Industries Inc	2644	4/23/2021	372.62
46061	CCP INDUSTRIES INC	1065	4/23/2021	65.24
46062	Central Ky Quicklube & Tire	2502	4/23/2021	39.78
46063	Clean Sweep Janitorial Svc Llc	2279	4/23/2021	1,500.00
46064	Columbia Gas Of Kentucky	17	4/23/2021	458.35
46065	DATAMAX CORPORATION	2901	4/23/2021	23.68
46066	Eads Hardware	1153	4/23/2021	451.66
46067	Ensire Llc	2313	4/23/2021	1,215.58
46068	Fleetpride	2355	4/23/2021	10,087.84
46069	Galls, Llc	24	4/23/2021	2,023.20
46070	Hamilton -Hinkle Paving	1107	4/23/2021	45.54
46071	JOE'S INVESTMENT PROPERTIES INC	2952	4/23/2021	382.00
46072	JW'S PIZZA	2951	4/23/2021	1,057.00
46073	KENTUCKY BANK LOAN - #1000058134	9	4/23/2021	102,200.54
46074	KENTUCKY LEAGUE OF CITIES TRUST	2756	4/23/2021	1,189.51
46075	Kentucky Petroleum SUPPLY	135	4/23/2021	170.56
46076	Kentucky Utilities Company	38	4/23/2021	6,334.52
46077	Kleem, Inc.	136	4/23/2021	309.67
46078	KOI	33	4/23/2021	30.02
46079	KRONOS SAASHR, INC	2536	4/23/2021	1,326.76
46080	Laboratory Corp Of America	1650	4/23/2021	34.00
46081	Lowe's Business Acct Synch	232	4/23/2021	71.39
46082	Mattox Motors Inc	2588	4/23/2021	658.88
46083	Murphy Elevator Company	298	4/23/2021	836.10
46084	O'reilly Auto Parts	2488	4/23/2021	33.25
46085	Regal Communications, Inc	2592	4/23/2021	300.98

46086	Riley Oil Company	2499	4/23/2021	4,943.76
46087	RITE-WAY GLASS	2949	4/23/2021	424.53
46088	SHARE CORPORATION	2912	4/23/2021	903.26
46089	Shred-It Usa	2527	4/23/2021	34.00
46090	SYSTOC	2948	4/23/2021	105.00
46091	Time Warner Cable	1450	4/23/2021	468.24
46092	Tractor Supply Credit Plan	362	4/23/2021	179.99
46093	Unifirst Corporation	2687	4/23/2021	78.05
46094	VERIZON WIRELESS	398	4/23/2021	2,361.13
Total Claims				212,161.30

Utility Fund

Check Number	Vendor	Vendor ID	Check Date	Check Amount
53807	Aaf International	3815	4/16/2021	442.80
53808	Bourbon Community Hospital	3823	4/16/2021	45.00
53809	Brownstown Electric Supply Co.	2863	4/16/2021	732.00
53810	Central Ky Quicklube & Tire	3941	4/16/2021	244.13
53811	CITCO WATER	2761	4/16/2021	811.05
53812	Citizen Advertiser	3054	4/16/2021	936.00
53813	CITY OF PARIS UTILITIES	2728	4/16/2021	18,961.09
53814	Fastenal Company	3371	4/16/2021	22.84
53815	Faust Electric Llc	3575	4/16/2021	1,250.88
53816	GCP ENVIRONMENTAL SOLUTIONS	3734	4/16/2021	1,836.80
53817	GUARDIAN/DENTAL	3912	4/16/2021	284.65
53818	HAWKINS WATER TREATMENT	3978	4/16/2021	1,235.00
53819	HUMANA HEALTH/MEDICAL	4062	4/16/2021	13,486.59
53820	John O Smits	3563	4/16/2021	2,766.53
53821	KOI	2914	4/16/2021	27.06
53822	Mim Distribution	3767	4/16/2021	2,767.50
53823	Nephtue Equipment Co.	2964	4/16/2021	678.98
53824	O'reilly Auto Parts	3982	4/16/2021	66.85
53825	Office Depot Credit Plan	2797	4/16/2021	17.14
53826	Roberts Heavy Duty Towing Inc	3642	4/16/2021	390.00
53827	STANDARD INS. CO/LIFE	4061	4/16/2021	600.09
53828	Strand Associates Inc	3435	4/16/2021	539.12
53829	Unifirst Corporation	4045	4/16/2021	131.27
53830	Usa Blue Book	3042	4/16/2021	370.47
53831	Wayne Supply Co./BOYD CAT	2834	4/16/2021	588.77
53832	Bluegrass Kesco	3203	4/23/2021	200.00
53833	Bluegrass Office Systems Inc	3930	4/23/2021	33.98
53834	Brenntag Mid-South, Inc	2768	4/23/2021	950.64
53835	Brownstown Electric Supply Co.	2863	4/23/2021	2,447.00
53836	Columbia Gas Of Kentucky, Inc.	2732	4/23/2021	345.40
53837	CRYSTAL COWAN	4455	4/23/2021	194.50
53838	Custom Metalworks	3586	4/23/2021	484.00
53839	EDWARD FRANKLIN DRAY III	4464	4/23/2021	8.54
53840	ANTAJUAN DUMPHORD	4456	4/23/2021	167.62
53841	Eads Hardware	2730	4/23/2021	491.14
53842	Ensite Llc	3819	4/23/2021	498.42
53843	G2O TECHNOLOGIES LLC	3849	4/23/2021	6,909.90
53844	GARRETT HAMPTON	4453	4/23/2021	21.57
53845	GCP ENVIRONMENTAL SOLUTIONS	3734	4/23/2021	3,318.00
53846	Great America Financial Servs	3900	4/23/2021	95.17
53847	WILLIAM AND SARAH GULLETT	4457	4/23/2021	24.84
53848	HAWKINS WATER TREATMENT	3978	4/23/2021	2,420.75
53849	Hmb Professional Engineers Inc	3717	4/23/2021	17,924.45
53850	SARAH JOHNSON	4463	4/23/2021	59.08
53851	Kentucky League Of Cities-Ins	3480	4/23/2021	412.76
53852	Kentucky Petroleum SUPPLY	2800	4/23/2021	170.55
53853	Kimball Midwest	3519	4/23/2021	107.88
53854	CASEY KING	4459	4/23/2021	51.86
53855	KOI	2914	4/23/2021	117.18
53856	KRONOS SAASHR, INC	3951	4/23/2021	309.40
53857	KU - KENTUCKY UTILITIES	2750	4/23/2021	10,227.31
53858	LITRELL BROTHERS TREE SERVICE	4363	4/23/2021	4,800.00
53859	CCNR PROPERTIES LLC	4462	4/23/2021	74.79
53860	MSIN TRANSFORMERS	4366	4/23/2021	2,703.70
53861	STEPHEN AND SHANNON PLATT	4460	4/23/2021	10.57
53862	Quill	3601	4/23/2021	866.71
53863	Riley Oil Company	3942	4/23/2021	1,491.52
53864	Shred-It Usa Llc	3946	4/23/2021	34.00
53865	Strand Associates Inc	3435	4/23/2021	16,000.00
53866	PARIS POOL SUPPLY	4458	4/23/2021	50.00
53867	Terex Services	3537	4/23/2021	4,163.16
53868	Time Warner Cable	3784	4/23/2021	372.76
53869	Unifirst Corporation	4045	4/23/2021	108.00
53870	US DEPARTMENT OF ENERGY	3050	4/23/2021	6,709.00
53871	JESSICA VAUGHN	4461	4/23/2021	195.37
53872	VERIZON WIRELESS	3906	4/23/2021	251.08
53873	Wesco Distribution, Inc.	2786	4/23/2021	1,680.00
				136,735.21

Brad Oberlander presented outstanding accounts payables invoices with General Fund outstanding of \$ 2,981.53 and Utility Fund outstanding of \$ 7,789.74. No action was taken.

Commission & Staff Reports

Commissioner Gibson

- Recognized and commended City Clerk, Stephanie Settles for receiving State of Kentucky Clerk of the Year.

Commissioner Galbraith

- Mentioned a news article in KLC magazine received, urging the commission to review the magazine.

Commissioner Brooks

- The Parks and Recreation Board has published a position for a full-time park's director.

No further business was discussed the meeting carried to adjourn.

Adjourn

Motion by Brooks, seconded by Roberts, to adjourn the meeting at 10:21 a.m. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

Mayor, John A. Plummer

Attest:

City Clerk, Stephanie Settles