

Paris City Commission  
525 High Street  
Paris, KY 40361  
Meeting Minutes  
May 12, 2020

Pursuant to KRS 61.826 and OAG 20-05, the state of emergency regarding the threats to public health presented by the novel coronavirus (covid-19) pandemic. This meeting of the Paris city commission was conducted by videoconference. All city commission meetings may be attended by the public by viewing the video conference at the city's Facebook page online.

The Paris City Commission met in regular session by Webex video conference at 9:00 a.m. viewable on Facebook live at [www.facebook.com/cityofparisky/](http://www.facebook.com/cityofparisky/) on Tuesday, May 12, 2020.

Mayor, John Plummer called the meeting to order and the Pledge of Allegiance was recited.

City Clerk, Stephanie Settles conducted roll call.

**Present:** Mayor, John A. Plummer; Commissioner, Matt Perraut, Commissioner, Wallis Brooks; Commissioner, Stan Galbraith; Commissioner, Anna Allen-Edwards.

**Others in Attendance** City Manager, Daron Jordan; Assistant City Manager, Mike Withrow; City Attorney, Bryan Beuman

Upon determining a quorum was present for the transaction of business, City Manager Daron Jordan, proceeded to conduct the meeting.

#### **Approve Minutes**

Motion by Allen-Edwards, seconded by Plummer, approving the minutes of April 28, 2020 special meeting. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

#### **Old Business**

Bryan Beuman discussed that a final lease proposal for the 17<sup>th</sup> Street property will be proposed at the next meeting. And the Atlas Street property is waiting on the court system so the City can obtain a deed.

Motion by Perraut, seconded by Brooks, awarding the wastewater treatment plant camera bid to Brown Equipment Company in the amount of \$ 69,500 for CUE-10/p550-std-p356-pkg/ large standard package for \$ 69,500.00. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

Motion by Brooks, seconded by Galbraith, awarding contract for the Financial review and rate study for combined utilities to NewGen Strategies & Solutions for a fee of \$ 45,000.00. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

Daron Jordan reported that Paris has a completion percentage of 66% for the 2020 Census and continues to post information on the City Facebook page about the importance of completing the census.

Human Resources Director Erin Morton provided the commission with information from the COVID-19 taskforce for return to work recommendations that have been put into place.

#### **New Business**

Motion by Galbraith, seconded by Plummer, approving the 2020-2021 Employee Benefit Renewal plan. Humana with a benefit rate hold, Vision insurance thru Standard Insurance Company, Life Insurance and AD & D benefits provided by The Standard Company at a rate hold with the option to increase coverage from its current level of \$ 25,000 to employee's salary with a 2x multiplier. Wellness program offered to all employees with medical coverage and their family members, Direct Care family Health clinic rate hold, Dental Insurance thru Guardian, an additional \$ 100 per month for full-time employees cafeteria plan allowing employees to choose between current premium, HSA or and FSA plant. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

City Manager Daron Jordan read the FY'21 budget message into record.

When our team began working on the General and Combined Utility Fund budgets late last year, none of us could have predicted that we were on the verge of a worldwide health pandemic that would have deep implications for our economy. At the time we never anticipated the terms like "2019 Novel Coronavirus", "COVID-19", or "#HealthyAtHome" would result in our having to refocus of our daily operations to continue providing essential services to our community while working to limit the exposure of our team to this deadly virus. Even so, those circumstances created a reality, or a "New Normal", under which we are tasked to operate.

Still, even as we adjust daily to the ever changing landscape of our "New Normal", as the City Manager I am still required under the Constitution of the Commonwealth of Kentucky to present for your consideration a draft budget that is to serve as the framework for General Fund and Combined Utility Fund operations during Fiscal Year 2021. On the pages that follow this budget message, you will find for your consideration draft operating budgets for the City of Paris, KY. In crafting these budgets, our team remained aware that these are the public's funds and that we, as public servants, have a sacred duty to always operate in a transparent manner that retains the public's trust. During my tenure as your City Manager, I have worked hard to ensure that any budget presented for consideration is committed to the long-term financial viability of the City of Paris as a governmental organization.

The crafting of the FY '21 budgets has presented a unique set of challenges as a direct result of COVID-19. The large number of businesses that have been temporally shuttered have resulted in financial, and emotional, strains on business owners while also resulting in a large number of furloughed or laid-off workers. Given that our General Fund Budget is highly dependent on revenues from our business community, and that many of those businesses currently remain closed, we have had to make some very broad assumptions in crafting a draft General Fund budget. Similarly, our Combined Utility Fund Budget is dependent upon our customers having the financial ability to make full, and timely, payments of their utility bills. When many of our residential customers do not know when they will return to work, and

when many of our commercial customers have ceased operations under state orders, we are faced with a lack of consistent and timely revenue in which to fund our Combined Utility Operations. Those uncertainties further underscore the value of our leadership team in participating in the budget process. I am extremely grateful for their hard work, and determination, in helping us get this point of presenting you these balanced draft budgets.

Both budgets keep with the strong foundational principals of stewardship and financial stability. Having the Leadership Team take an active role in the budget process allows us to remain focused on our commitment of providing cost effective service delivery and a high level of customer service.

#### **Year in Review:**

During the current Fiscal Year, our financial stewardship allowed us to continue to place funds in reserve for future needs and emergency situations. That diligence helps us weather the current financial loss of revenues due to the pandemic. It also allows us stay faithful to meeting our financial obligations to our team, vendors, and our community partners. Those stewardship efforts result in our ability honor our financial

commitments to agencies that, in collaboration with with the Bourbon County Fiscal Court, we have entered into interlocal agreements to fund. Those interlocal agreements help fund the work of the Joint Parks & Recreation Board, the Bourbon County Joint Planning Commission, E911, EMS, and the Paris-Bourbon Count Tourism Commission.

We also continued to fulfill our contractual agreements to fund other community agencies. Agencies like CASA, Chamber, EDA, Senior Citizen Center, and the YMCA are all important agencies to our community as they enhance our quality of life. This past year we also continued the tradition of providing free rent, and utilities, within the confines of City Hall to several of these same agencies. The current donated value of those donated services is almost \$80,000 annually.

This past year, under the leadership of Commissioner Allen-Edwards, our Planning and Zoning Administrator Ms. Lacey, our State Representative Matt Koch, and community member Bill Alverson, we began holding community meetings with residents on the Westside of town. These meetings, attended by many of you, have allowed us to focus time and energy towards a portion of our community that historically has not received the attention deserving of all sections of our town. The first meetings have now coalesced into several formalized committees and our engagement of EHI Consultants. EHI will help guide this process as we continue forward and I believe that our whole community benefits through this endeavor.

While our present challenges require our continued focus and commitment, at some future point it will be appropriate to further acknowledge our accomplishments from this past year. Even without the challenge of the current health pandemic we still have issues like the spread of drug trafficking, an aging infrastructure, and increased pension costs that strain our budget. When other area local governments are discussing employee layoffs, or not providing additional compensation, we have been able to forego that discussion because of fiscal prudence by our leadership team. As previously mentioned, I am very proud of our team and

their commitment to work within the fiscal constraints of a budget while seeking inventive ways to enhance services to our community. With their assistance the FY '21 budgets meet the constitutional mandate to balance between revenues and expenditures and are built upon a conservative revenue assumption directly tied to the uncertain overall economic impact of COVID-19.

For your consideration, here are some general highlights of each draft budget:

#### **Overview of Items Consistent Across Both Budgets:**

- Retains current budgeted staffing levels with any vacancies being reviewed on a case- by-case basis
- Retains ability for team members to earn pay increases based on exceeding job performance goals and expectations
- Retains longevity pay incentives
- Retains all existing benefits
- Increases city contribution towards employee health benefits by \$100 per month, per employee (resulting in an increased investment into our team of about \$125,000 annually)
- Expands benefit options to include the creation of a Health Flex Spending Account while retaining the current Health Savings Account (HSA) option
- Carries forward to subsequent Fiscal Year's certain planned Capital Improvement projects

#### **General Fund Budget Overview:**

- Budgeted expenditures decreased by 0.6% from the FY '20 adopted budget
- Anticipates an average of about 6.12% reduction in tax revenues
- Budget is based on keeping tax rates level
- Third straight year that the transfer from the Combined Utility Fund to the General Fund (otherwise known as Payment In Lieu of Taxes) decreased (down from budgeted \$384,000 in current year to \$240,000 in FY '21)
- Reduces anticipated revenue from KY Transportation Cabinet in Municipal Road Aid Funds to \$100,000 (down from \$170,000 in current fiscal year)
- Reduces expenditure on road repairs to \$150,000 (down from \$200,000 in current fiscal year)
- Funding retained for outside agencies at current levels that provide services not offered by the City and that have a public benefit
- Maintains funding to address "Slum & Blight" at current FY budgeted level (\$75,000)
- Requires a transfer from reserves in the amount of \$500,000 to balance

#### **Combined Utility Fund Budget Overview:**

- Budgeted expenditures increased by \$ 176,888 (or 1.82%) over the current FY budget
- Projects a decrease of four percent (4%) in both water and sewer revenues
- Electric revenues projected to remain flat
- Reduces transfer of Payment in Lieu of Taxes to the General Fund by thirty-seven and one-half percent (37.5%)
- Carry forward of \$350,000 in current reserves to pay for contracted services related to the recently approved infrastructure assessments
- Transfer of roughly \$157,000 from regular reserves to help balance budget (down from \$216,050.00 in current budget)

#### **Budgetary Challenges:**

Although there was some relief by the state legislature this year, as it relates to pension costs, the true lack of pension reform serves as the largest impact on our long-term financial solvency. The continued strain of increasing pension obligation has a direct impact on all employee benefits.

Our General Fund Budget is also strained by the required contribution into EMS services to keep those services operational. The required contribution of \$400,000 into EMS results in additional strain on our budget that many other surrounding communities do not face. Like the pension obligation, the annual contribution of \$400,000 from our General Fund revenues directly impacts our ability to invest in our team and in other areas of the budget like increased funding for street repairs and capital improvement projects.

The biggest budgetary challenge that we will face in the coming fiscal year, is the uncertainty of how the economy will rebound from the current health pandemic. We have looked at historical data, listened to local industry leaders about their financial projections, and researched national trade publications as part of the budget process and to gauge the financial impact. However, the pandemic and the limited data on the potential economic impact, is a challenge not normally faced in the budget preparation process. The lack of such economic data will result in the need for an overly keen awareness, by our whole team, of our actual financial position as we move forward during the next budget cycle.

**Operational Opportunities:**

Our departmental leadership continues to search for opportunities to increase efficiencies and to focus on actions that allow the city to provide essential services in the most cost effective manner possible. Doing so continues to build on the foundation of our current financial stability while exploring opportunities to enhance services to our community.

This budget continues to increase our community’s quality of life by:

- Retaining a focus on addressing slum or blighted properties and working to repurpose those properties back to an active tax base contributor
- Working with our local, and state, EDA partners to find creative ways of providing economic development incentives that promote economic growth and an expanded tax base
- Supporting continued financial transparency that allows the community access to financial data and serves to hold each of us accountable to be good stewards of community resources
- Continued support, when financially able, of community agencies that serve our most underserved populations
- Strategically investing in all sections of the community, with an directed focus in areas that may have traditionally been overlooked

**Final Summary:**

Mayor and Commissioners, your participation in the budget workshops has strengthened our ability to present you with draft budgets that are fiscally responsive to the needs of our departments in light of the additional, and unusual, financial constraints faced because of the current pandemic. In reviewing the attached General and Combined Utility Fund budgets I believe you will see that these drafts are based on the understanding of limited finances and an uncertain economic future.

I am honored to work alongside a dedicated group of individuals that believe in fiscal constraint and have a heart for public service. Our team works to maximize our limited resources while providing service to our community. While it is a statutory requirement for the City Manager to present the budget draft for your consideration, these budgets are the result of the hard work of our whole leadership team. I cannot thank them enough for their assistance in getting us to this point in the process.

I am also grateful to you, as Mayor and Commissioners, for your input and participation in the budget process. I believe when we work collectively as a team, the end result is a product that we can all be confident meets the needs of our community and adheres to fiscally responsible practices.

Statutorily the budget process now moves to the next phase where you must finalize its adoption before the end of June. Therefore, it is my recommendation to the Commission that you take the following actions:

1. Have a first reading of the budget during this Commission meeting.
2. Take the opportunity to review the proposed draft budgets in depth and then provide direction for any adjustments, or modifications, that should be made to these budgets prior to their final adoption; and
3. Schedule the final budget adoption to take place during a Commission meeting on, or before, June 30, 2020.

First reading of an Ordinance was read by Brad Oberlander, adopting the FY’21 Annual Budget.

	Community Partners	Commission	General & Administrative	Police	Fire	Public Works	Capital	Total General Fund	Utility Fund	Total General and Utility Fund
<b>Revenue</b>										
Taxes			\$ 854,750					\$ 854,750		\$ 854,750
Licenses and Permits			5,541,000					5,541,000		5,541,000
Intergovernmental Revenues			597,750	116,000	128,000			841,750		841,750
Fines & Forfeitures			2,500					2,500		2,500
Services								-	9,180,820	9,180,820
Interest			80,000					80,000	12,500	92,500
Rental/Lease			130,000					130,000	45,000	175,000
Other Revenue			30,000					30,000	165,000	195,000
<b>Total Revenue</b>	\$ -	\$ -	\$ 7,236,000	\$ 116,000	\$ 128,000	\$ -	\$ -	\$ 7,480,000	\$ 9,403,320	\$ 16,883,320
June 30, 2020 Estimated Fund Balance/Carryover								6,000,990	1,481,435	7,482,425
<b>Total Funds Available</b>	\$ -	\$ -	\$ 7,236,000	\$ 116,000	\$ 128,000	\$ -	\$ -	\$ 13,480,990	\$ 10,884,755	\$ 24,365,745
<b>Appropriations</b>										
Personnel		\$ 90,725	\$ 382,166	\$ 2,258,050	\$ 1,483,100	\$ 548,045		\$ 4,762,086	\$ 2,842,248	\$ 7,604,334
Debt Service			20,300					20,300	518,000	538,300
Insurance		66,500	25,650	60,000	22,000	10,500		184,650	323,125	507,775
Operating		224,725	441,508	214,425	145,625	205,800		1,232,083	5,117,065	6,349,148
Transfers to Other Funds/Agencies	1,031,381							1,031,381	240,000	1,271,381
Capital				273,000	226,000	150,500	100,000	749,500	870,250	1,619,750
Depreciation								520,000	900,000	1,420,000
<b>Total Appropriations</b>	\$ 1,031,381	\$ 381,950	\$ 869,624	\$ 2,805,475	\$ 1,876,725	\$ 914,845	\$ 100,000	\$ 8,500,000	\$ 10,810,688	\$ 19,310,688
June 30, 2021 Estimated Fund Balance/Carryover	-	-	-	-	-	-	-	5,500,990	974,067	6,475,057
<b>Total Appropriations and Fund Balance</b>	\$ 1,031,381	\$ 381,950	\$ 869,624	\$ 2,805,475	\$ 1,876,725	\$ 914,845	\$ 100,000	\$ 14,000,990	\$ 11,784,755	\$ 25,785,745
Less Non-Cash Expense Items - Depreciation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (520,000)	\$ (900,000)	\$ (1,420,000)
<b>Total Appropriations and Fund Balance Net of Depreciation</b>	\$ 1,031,381	\$ 381,950	\$ 869,624	\$ 2,805,475	\$ 1,876,725	\$ 914,845	\$ 100,000	\$ 13,480,990	\$ 10,884,755	\$ 24,365,745

First reading of an Ordinance was read by Brad Oberlander amending the FY'20 budget.

	Community Partners	Commission	General & Administrative	Police	Fire	Public Works	Capital	Total General Fund	Utility Fund	Total General and Utility Fund
<b>Revenue</b>										
Taxes			\$ 768,000					\$ 768,000		\$ 768,000
Licenses and Permits			5,772,500					5,772,500		5,772,500
Intergovernmental Revenues			780,000	116,000	132,000			1,028,000		1,028,000
Fines & Forfeitures			2,500					2,500		2,500
Services								-	9,354,250	9,354,250
Interest			30,000					30,000	7,000	37,000
Rental/Lease			130,000					130,000	46,500	176,500
Other Revenue			43,750		902,934			946,684	410,000	1,356,684
<b>Total Revenue</b>	\$ -	\$ -	\$ 7,526,750	\$ 116,000	\$ 1,034,934	\$ -	\$ -	\$ 8,677,684	\$ 9,817,750	\$ 18,495,434
June 30, 2019 Estimated Fund Balance/Carryover								4,020,195	1,828,490	5,848,685
<b>Total Funds Available</b>	\$ -	\$ -	\$ 7,526,750	\$ 116,000	\$ 1,034,934	\$ -	\$ -	\$ 12,697,879	\$ 11,646,240	\$ 24,344,119
<b>Appropriations</b>										
Personnel		\$ 90,775	\$ 310,000	\$ 2,000,000	\$ 1,650,000	\$ 380,000	\$ -	\$ 4,430,775	\$ 2,500,000	\$ 6,930,775
Debt Service		-	-	92,640	165,000	-	-	257,640	365,000	622,640
Insurance		52,265	20,000	47,500	12,000	7,500	-	139,265	220,000	359,265
Operating		164,000	448,129	220,000	180,000	265,000	75,000	1,352,129	5,618,750	6,970,879
Transfers to Other Funds/Agencies	1,089,875	-	-	-	-	-	-	1,089,875	384,000	1,473,875
Capital		-	-	20,000	900,000	203,000	285,000	1,408,000	730,000	2,138,000
Depreciation		-	-	-	-	-	-	520,000	900,000	1,420,000
<b>Total Appropriations</b>	\$ 1,089,875	\$ 307,040	\$ 778,129	\$ 2,380,140	\$ 2,907,000	\$ 855,500	\$ 360,000	\$ 9,197,684	\$ 10,717,750	\$ 19,915,434
June 30, 2020 Estimated Fund Balance/Carryover								4,020,195	1,828,490	5,848,685
<b>Total Appropriations and Fund Balance</b>	\$ 1,089,875	\$ 307,040	\$ 778,129	\$ 2,380,140	\$ 2,907,000	\$ 855,500	\$ 360,000	\$ 13,217,879	\$ 12,546,240	\$ 25,764,119
<b>Less Non-Cash Expense Items - Depreciation</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (520,000)	\$ (900,000)	\$ (1,420,000)
<b>Total Appropriations and Fund Balance Net of Depreciation</b>	\$ 1,089,875	\$ 307,040	\$ 778,129	\$ 2,380,140	\$ 2,907,000	\$ 855,500	\$ 360,000	\$ 12,697,879	\$ 11,646,240	\$ 24,344,119

Motion by Allen-Edwards, seconded by Perraut, approving installation of two steel poles on two diagonal corners for electric circuit # 9 near the intersection of Main and 2<sup>nd</sup> Street for an estimated cost of \$ 40,000.00. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

Motion by Allen-Edwards, seconded by Perraut, approving the purchase of Hendrix spacer cable from Brownstown Electric for \$ 18,980.00 for the completion of electric circuit #2 and #9 upgrade to the 336 conductor. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

Motion by Brooks, seconded by Plummer, approving to solicit proposals for FY'20 financial auditing services. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

Motion by Allen-Edwards, seconded by Plummer, approving to publish an RFP for a Chevrolet Tahoe SUV vehicle for the Chief of the Fire Department. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

Motion by Plummer, seconded by Perraut, approving an increase of \$ 3,500 changing the yearly commitment from The City of Paris to \$ 15,500 to the Bluegrass Narcotic Task Force. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

Motion by Brooks, seconded by Galbraith, approving the promotion of Austin Lizer to Lieutenant with the Paris Fire Department. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

Motion by Brooks, seconded by Galbraith, approving the publishing of an RFP for water and wastewater treatment chemicals for the FY'21 budget. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

Commissioner Brooks exited the meeting at 10:22 a.m.

**Payment of Invoices**

Motion by Perraut, seconded by Plummer, approving payment of invoices as presented. Motion carried by roll call vote of 4-0 with Plummer, Perraut, Galbraith and Allen-Edwards voting Aye.

**General Fund**

CHECK NO	VENDOR	AMOUNT
44753	Bourbon Community Hospital	\$65.00
44754	CITY OF PARIS COMBINED UTILITIES	\$272.79
44755	Galls, Llc	\$936.77
44756	KENTUCKY BANK LOAN - #1000058134	\$7,928.98
44757	Kentucky State Treasurer -Cbip	\$50.00
44758	Kentucky State Treasurer -Klec	\$645.00
44759	Kentucky Utilities Company	\$6,161.20
44760	KRONOS SAASHR, INC	\$691.42
44761	Office Depot Card Plan	\$321.00
44762	Overhead Door Co. Of Lexington	\$3,056.26
44763	Sirchie Finger Print Labs	\$992.90
44764	Time Warner Cable	\$203.41
44765	Unifirst Corporation	\$39.80
44766	Walmart Community/Gecrb	\$402.66
44767	AT&T - 5019	\$3,105.34
44768	At&t Club Service	\$528.00
44769	Central Ky Mechanical Services	\$797.07
44770	Central Ky Quicklube & Tire	\$54.98
44771	City Of Paris Utilities	\$7,070.12
44772	Columbia Gas Of Kentucky	\$768.09
44773	Computeraid International	\$125.00
44774	Galls, Llc	\$2,138.79

44775	JOHN PRUITT	\$410.00
44776	Kentucky Bank - Visa	\$746.54
44777	Meade Tractor	\$4.04
44778	Riley Oil Company	\$2,390.18
44779	TELECOM AUDIT GROUP	\$112.63
44780	Unifirst Corporation	\$96.83
		<b>\$40,114.80</b>

**Utility Fund**

CHECK NO	VENDOR	AMOUNT
52402	A-1 Portable Buildings, Inc.	\$390.00
52403	Custom Metalworks	\$139.00
52404	Davis & Davis Llc	\$1,861.66
52405	Directcare Family Health Pllc	\$65.00
52406	EARLYWINE PAINTING	\$2,904.00
52407	Kentucky Underground Protectio	\$217.50
52408	KRONOS SAASHR, INC	\$95.20
52409	KU - KENTUCKY UTILITIES	\$10,125.84
52410	Office Depot Credit Plan	\$162.15
52411	Overhead Door Co. Of Lex., Inc	\$390.00
52412	Partsmaster	\$334.31
52413	Quill	\$140.15
52414	Steele, Andrew	\$126.50
52415	Unifirst Corporation	\$124.88
52416	United Power Svcs Inc	\$436.03
52417	Usa Blue Book	\$588.55
52418	Walmart Community/Rfcsllc	\$852.88
52419	American Industries Inc	\$119.88
52420	At&t - 5014	\$75.00
52421	At&t - 5019	\$360.98
52422	AT&T CLUB SERVICE	\$388.29
52423	Brenco	\$162.97
52424	Central Ky. Mech. Services	\$3,452.47
52425	Ci Thornburg Co., Inc.	\$951.72
52426	City Of Paris Utilities	\$13,049.27
52427	Columbia Gas Of Kentucky, Inc.	\$516.68
52428	Kentucky Bank - Visa	\$701.80
52429	Mid-Continent Sales	\$185.64
52430	Office Depot Credit Plan	\$15.58
52431	Riley Oil Company	\$644.30
52432	Rumpke	\$23,544.39
52433	Solomon Corporation	\$15,640.00
52434	Unifirst Corporation	\$191.51
52435	VERIZON WIRELESS	\$127.26
		<b>\$79,081.39</b>

CPA, Brad Oberlander presented outstanding accounts payables invoices with General Fund outstanding of \$ 9,256.67 and Utility Fund outstanding of \$ 37,645.07.

**Mayor & Commission Reports**

Commissioner, Allen-Edwards

- Discussed silent fireworks were of discussion at the E-911 meeting on Monday. Requesting that the current fireworks ordinance be published on social media.
- Requested to schedule a virtual Board Development Academy. The meeting was originally scheduled as an in-person meeting on April 2, 2020 and cancelled due to COVID-19.
- Encouraged the Commission and staff to take advantage of the KLC Training sessions.

Commissioner, Galbraith

- Requested that a letter be included in the June utility bills stating the expectations of customers with unpaid utility bills and what the process will be when the emergency declaration is over.

Mayor, Plummer

- Asked if the data collected from the speed radar on Cypress Street was being distributed to the Police Department for monitoring of speed.
  - Daron Jordan stated the information is collected by Mike Smith Superintendent of the public works department and is shared with the police department.

**Adjourn**

Motion by Plummer, seconded by Galbraith, to adjourn the meeting at 10:39 a.m. Motion carried by roll call vote of 4-0 with Plummer, Perraut, Galbraith and Allen-Edwards voting Aye.

Mayor, John A. Plummer

Attest:  
City Clerk, Stephanie Settles